



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 November 6, 2018**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	15
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

Superintendent

- 1.1. **Approval of Minutes** 16
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.
- 1.2. **Establish Date and Time of the Board of Education Annual Organizational Meeting** 33
It is recommended that the Board of Education establish December 18, 2018, as the date for their annual organizational meeting.
- 1.3. **Approval to Omit the January 1, 2019 Board of Education Meeting from the 2019 Board Meeting Calendar** 34
It is recommended that the Board of Education approve to omit the January 1, 2019, meeting from the 2019 Board meeting calendar.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 35
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 38
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Acceptance of Donations, Grants, and Bequests** 40
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.4. **Approval/Ratification of General Services Agreements** 41
It is recommended that the Board of Education approve and ratify agreements with General Service Providers as presented.
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 42
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of September 2018.
- 2.6. **Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation** 47
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.7. **Acceptance of Annual and Five-Year Developer Fee Report** 48
It is recommended that the Board of Education accept the Annual and Five-Year Developer Fee Report pertaining to transactions for the 2018-19 fiscal year and facility plans for the subsequent 5 years.
- 2.8. **Approval to Submit Application for PL 81-874 and Designation of Authorized Representative** 56
It is recommended that the Board of Education approve filing the application for PL 81-874 Federal Impact Aid funds for fiscal year 2018-19 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.
- 2.9. **Approval/Authorization/Ratification of Change Order #2 for Bid #1718-077-109, Installation and Site Work for New Modular Classroom Buildings at Rio Seco School** 57
It is recommended that the Board of Education Approve/Ratify Change Order #2 for Bid #1718-077-109 – Installation and Site Work of New Modular Classroom Buildings at Rio Seco School.

Educational Services

- 3.1. **Approval of Memorandum of Understanding Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2018-2019** 59
It is recommended that the Board of Education approve the Memorandum of Understanding between Santee School District's ASES Program and San Diego County Superintendent of Schools for 2018-19.
- 3.2. **Approval of Nonpublic School Master Contract with Stein School for Nonpublic School Services** 76
It is recommended that the Board of Education approve the Nonpublic School Master Contract with Stein School for Nonpublic School Services.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 77
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval to Renew Agreement and New Rate Structure with Atkinson, Andelson, Loya, Ruud, & Romo** 79
It is recommended that the Board of Education approve to renew the agreement and new rate structure with Atkinson, Andelson, Loya, Ruud, & Romo for personnel attorney services effective September 1, 2018 through August 31, 2019.
- 4.3. **Acceptance of Report on Certificated Credentials and Assignments** 85
It is recommended that the Board of Education accept this annual report of certificated credentials and assignments.
- 4.4. **Approval of Memorandum of Understanding between McAlister Institute and Santee School District for Drug Prevention Support** 88
It is recommended that the Board of Education approve the MOU Between McAlister Institute and Santee School District for Drug Prevention Support.
- 4.5. **Adoption of Resolution No. 1819-16 to Restore Work Hours for Identified Classified Non-Management Position** 91
It is recommended that the Board of Education adopt resolution no. 1819-16 to restore work hours for identified classified non-management position.
- 4.6. **Adoption of Resolution No. 1819-14 to Eliminate and/or Reduce Classified Non-Management Positions** 93
It is recommended that the Board Education adopt resolution no. 1819-14 to eliminate and/or reduce classified non-management positions.

- E. **DISCUSSION AND/OR ACTION ITEMS** 95
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Adoption of Resolution No. 1819-13, Citizenship and Civic Education** 96
It is recommended the Board of Education adopt the Resolution No. 1819-13, Citizenship and Civic Education.
- 1.2. **Adoption of Board Legislative Goals for 2019** 98
It is recommended that the Board of Education adopt the Board Legislative Goals for 2019.

1.3.	<u>Board of Education Meeting Room Technology Updates</u> It is recommended the Board of Education approve the Board of Education Meeting Room Technology Updates. Action is at the discretion of the Board.	101
1.4.	<u>Educational Resource Center Furniture Replacement</u> It is recommended the Board of Education approve the Educational Resource Center Furniture Replacement. Action is at the discretion of the Board.	106
1.5.	<u>California School Boards Association (CSBA) Delegate Assembly Call for Nominations</u> Nominations are at the discretion of the Board of Education.	112
Business Services		
2.1.	<u>Approval of Monthly Financial Report</u> It is recommended that the Board approve the Monthly Financial Report for September 2018.	113
F.	BOARD POLICIES AND BYLAWS	116
1.1.	<u>Second Reading: Revised Board Policy 6162.51, State Academic Achievement Test</u> Revised Board Policy 6162.51, State Academic Achievement Tests, is presented for a second reading. It is recommended the Board of Education approve revised Board Policy 6162.51, State Academic Achievement.	117
1.2.	<u>First Reading: Revised Board Policy 5111, Admission</u> Revised Board Policy 6162.51, Admission, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.	120
G.	EMPLOYEE ASSOCIATION COMMUNICATION	124
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	124
I.	CLOSED SESSION	124
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose:</i> Negotiations <i>Agency Negotiators:</i> Tim Larson, Assistant Superintendent <i>Employee Organizations:</i> Santee Teachers Association (STA); and Classified School Employees Association (CSEA)	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	124
K.	ADJOURNMENT	124

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for December 4, 2018, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

El-Hajj
 Fox
 Burns
 Ryan
 Levens-Craig

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the November 6, 2018, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Santee School District Foundation Innovation Grants
3. Spotlight on Education: Chet F. Harritt STEAM School
4. Spotlight: California Dashboard Local Indicators

DEVELOPER FEES COLLECTION REPORT
2018-19
CUMULATIVE THROUGH October 23, 2018

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18
Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
		10920 Summit Ave. (Exempt)	07/09/18	9,263	\$0.00	CP
	X	9433 Mandeville Road	07/19/18	798	\$1,875.30	CH
X		681 Kenney Street	07/25/18	815	\$309.70	PD
	X	9707 Abbeyfield Road	07/25/18	868	\$2,039.80	RS
	X	8983, 8987, 8999, 9013, 9023, 9045, 8059 Hightail Dr.				
		8966, 8954 Trailridge Ave	07/30/18	594	\$1,395.00	CO
	X	1731 Garywood St.	08/20/18	772	\$1,814.20	PD
	X	1329 Wenatchee Ave	08/28/18	802	\$1,884.70	PD
	X	9078 Hightail Drive	09/18/18	273	\$641.55	CO
	X	8701 Mesa Road Unit #150	10/08/18	594	\$1,395.90	CFH
X		1920 N. Marshall Ave Building H	10/10/18	10,700	\$4,066.00	PD
X		1890 N. Marshall Ave Building J	10/10/18	35,800	\$13,604.00	PD
X		1890 N. Marshall Ave Building K	10/10/18	8,200	\$3,116.00	PD
X		1890 N. Marshall Ave Building G	10/10/18	10,762	\$4,089.56	PD
X		10123 Riverwalk Drive	10/12/18	3,541	\$1,345.58	RS
X		8618 Cuyamaca Street	10/18/18	11,154	\$4,238.52	PA
TOTAL PAGE 1					\$41,815.81	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - November 6, 2018						
Group	Location	Date	Days	Time	Attend	Fees Applied
Carlton Oaks						
San Diego Basketball.com (Basketball Clinics)	Basketball Courts	10/9/18 - 12/4/18	Tuesday	2:50 pm - 4:50 pm	10 - 15	\$265.00
Chet F. Harritt						
PTA (Trunk-or-Treat)	Parking Lot/Front of School	10/26/18	Friday	3:00 pm - 8:30 pm	150	
Prime Association Services (HOA Board Meeting)	Auditorium	11/08/18	Thursday	5:30 pm - 7:30 pm	15	\$187.00
Hill Creek						
San Diego Basketball.com (Basketball Clinics)	Basketball Courts	9/5/18 - 9/26/18	Wednesday	1:35 pm - 2:35 pm	10 - 15	\$145.00
PRIDE Academy - Prospect Avenue						
Girl Scouts (Meetings)	Classroom	10/23/18 - 6/4/19	Tuesday	6:00 pm - 7:00 pm	15	
PTA (Trunk-or-Treat)	Parking Lot	10/26/18	Friday	6:00 pm - 9:00 pm	100	
Rio Seco						
Santee Santas (Board Meeting)	Multi-Purpose	10/25/18	Thursday	5:00 pm - 8:00 pm	8 - 10	
Santee Santas (Board Meeting)	Multi-Purpose	11/8/18	Thursday	6:00 pm - 8:30 pm	8 - 10	
Sycamore Canyon						
San Diego Basketball.com (Basketball Clinics)	Basketball Courts	10/11/18 - 12/6/18	Thursday	2:25 pm - 4:25 pm	10 - 15	
Girl Scouts (Re-dedication/Bronze Award Ceremony)	Auditorium	10/17/18	Wednesday	5:00 pm - 8:00 pm	20 - 25	
PTA (Preparation for Fall Carnival)	Grounds/Media Ctr/Art room	10/19/18	Friday	5:00 pm - 8:30 pm	5 - 20	
PTA (Fall Carnival)	Grounds/Media Ctr/Art room	10/20/18	Saturday	11:00 am - 9:00 pm	400	\$272.50
PTA (1-on-1 Basketball, After-School Hoops)	Blacktop	11/28/18 - 1/30/19	Wednesday	2:25 pm - 3:50 pm	20	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 11/2/2018
 Month 4 Week 1
 School Week 11

SCHOOL	REGULAR ED														SPECIAL ED										Total All							
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/02/18	11/03/17	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/02/18	11/03/17	# Diff	% Diff	11/02/18	10/26/16	# Diff
Cajon Park		14	107	89	101	95	94	116	107	114	93	930	931	-1	-0.1%	1	4	10	6	7	4	11	9	13	85	75	-10	-13.3%	995	996	-1	
Carlton Hills	0	24	72	64	72	67	75	56	56	65	63	614	598	16	2.7%	7	5	4	5	4	3	6	2	9	45	32	13	40.6%	659	659	0	
Carlton Oaks			82	83	80	87	74	73	97	95	123	794	781	13	1.7%	6	7	7	7	6	9	6	11	11	70	68	12	20.7%	884	884	0	
Chet F. Harritt	0	13	85	79	73	85	68	65	52	48	63	631	626	5	0.8%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	631	631	0
Hill Creek		24	78	98	86	85	78	77	74	61	65	727	740	-13	-1.8%	4	3	4	1	6	4	1	0	0	23	16	7	43.8%	760	750	0	
Pepper Drive			100	103	112	106	88	134	112	103	100	958	971	-13	-1.3%	0	0	0	0	0	0	0	4	4	2	10	8	2	25.0%	968	970	-2
Pride Academy	0	21	54	68	70	65	63	58	77	45	47	566	565	1	0.2%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	566	566	0	
Rio Seco			93	100	118	92	106	109	113	124	94	949	938	11	1.2%	5	6	6	3	2	7	11	11	7	58	55	3	5.5%	1007	1005	2	
Sycamore Canyon		19	61	65	54	35	44	45	29	0	0	352	362	-10	-2.8%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	352	352	0	
SUBTOTAL	0	115	732	750	766	717	690	731	717	655	648	6521	6512	9	0.1%	0	23	25	31	22	25	27	39	37	42	271	244	27	11.1%	6792	6793	-1
Alternative School			2	0	2	5	3	2	4	3	5	26	25	1	4.0%															26	26	0
Santee Success									1	4		5	3	2	66.7%											0	0	0	0.0%	5	5	0
NPS												0	0						1		2		3	1	7	10	-3	-30.0%	7	8	-1	
SUBTOTAL			2	0	2	5	3	2	4	4	9	31	28	3	10.7%	0	0	0	0	1	0	2	0	3	1	7	10	-3	-30.0%	38	39	-1
TOTAL	0	115	734	750	768	722	693	733	721	659	657	6552	6540	12	0.2%	0	23	25	31	23	25	29	39	40	43	276	254	24	9.4%	6830	6832	-2

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	995
Carlton Hills	0	0	659
Chet F. Harritt	0	0	631
Hill Creek	0	0	750
Prospect Ave	0	0	686
Sycamore Canyon	58	0	410
Total PK/EAK	58	0	

Total Enrollment including PK
6888

Schedule of Upcoming Events

Date	Event
November 6	Board Meeting; 7:00 pm
November 9 – 16	Parent/Teacher Conference Week - <i>Schools on Modified Days</i>
Monday, November 12	Veterans' Day Holiday - Schools and District Offices Closed
November 19 -23	Schools Closed for Thanksgiving Holiday
November 20	Board Meeting; 7:00 pm <i>Board Meeting Canceled</i>
November 29	Character Education and School Climate Advisory Committee; 5:00 pm, ERC
December 3	Communication Committee; 3:30 pm, ERC
December 4	Organizational Board Meeting; 7:00 pm <i>(Organizational meeting will take place on December 18)</i>
December 13	<ul style="list-style-type: none"> • Budget Advisory Committee; 6:00 pm, Charles E. Skidmore Administrative Center, Conference Room • District Advisory Committee (DAC); 6:00 pm, ERC
December 14	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
December 18	Organizational Board Meeting for 2019; 7:00 pm
December 11	Strategic Planning Focus Group #3; 6:00 – 7:30 pm, ERC
December 24 – January 4	Winter Break

Reports and Presentations B.2.
Prepared by Dr. Kristin Baranski
November 6, 2018

Santee School District Foundation
Innovation Grants

BACKGROUND:

The Santee School District Foundation, formed in 2002, supports literacy, arts, technology, and school site grants through fundraising and donations. This year, the Santee School District Foundation announced that it would be providing over \$24,000 toward innovative projects that enrich the educational experiences of Santee School District students. Grants were reviewed and selected based on a competitive process.

Tonight, members of the Santee School District Foundation will be present to award the Innovation Grants to selected recipients.

Agenda Item B.2.

Reports and Presentations Item B.3.

Spotlight on Education: Chet F. Harritt
STEAM School

Prepared by Dr. Kristin Baranski
November 6, 2018

BACKGROUND:

This year's school spotlight presentations will focus on our District organizational goals: student mastery of grade level reading and writing literacy standards and student perception of safety at school. These goals are based on the District's high expectations of student learning and attention to caring relationships among all school-level stakeholders.

Tonight, Principal Tylene Hicks, and her team will share how they are addressing these two organizational goals at Chet F. Harritt STEAM School.

Agenda Item B.3.

Reports and Presentations Item B.4.
Prepared by Dr. Stephanie Pierce
November 6, 2018

Spotlight: California Dashboard Local Indicators

BACKGROUND

Tonight Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will deliver a presentation on Santee School District's submission of Local Control Indicator progress for the California Dashboard.

Agenda Item B.4.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
November 6, 2018

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- October 25, 2018, special meeting minutes
- October 24, 2018, special meeting minutes
- October 23, 2018, special meeting minutes
- October 18, 2018, special meeting minutes
- October 16, 2018, special and regular meeting minutes
- October 13, 2018, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item D.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 25, 2018
MINUTES

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services

B. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. MEASURE S INFORMATION MEETING

Santee School District placed Measure S on the November 2018 ballot to reauthorize the previously approved but unissued Proposition R bonds. The District held an information meeting with community stakeholders regarding Measure S.

D. ADJOURNMENT

With no further business, the October 25, 2018, special meeting was adjourned at 7:00 pm.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 24, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 2-1819

The Board entered closed session at 6:55 p.m. to discuss student discipline hearings for student #: 2-1819. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Barbara Ryan, and Elana Levens-Craig, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:30 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Levens-Craig to expel student #2-1819 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain on independent study through 12/21/18 or enroll in another school as determined by administration until 12/21/18. Student may return to her previous school 1/7/19.
- Maintain a 3.5 GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by 1/7/19 for decision-making/peer pressure
- Perform 20 hours of community service by 1/7/19 and provide verification.
- Complete all elements of this Rehabilitation Plan by 1/7/19 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by October 30, 2018, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

<i>Motion:</i> <u>Levens-Craig</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>Fox</i> <u>Aye</u>	<i>Levens-Craig</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Burns</i> <u>Not Present</u>	

E. ADJOURNMENT

The October 24, 2018 special meeting was adjourned at 8:15 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 24, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 1-1819

The Board entered closed session at 6:10 p.m. to discuss student discipline hearings for student #: 1-1819. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Barbara Ryan, and Elana Levens-Craig, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 6:45 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Levens-Craig to expel student #1-1819 from the Santee School District for violation of California Education Code Section 48900(b) Possessed, sold, or otherwise furnished a weapon of no reasonable use to the pupil at school, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Transfer to another school as determine by administration, Student may not return to Carlton Oaks School.
- Maintain a 2.0 GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan as developed by school administration.
- Complete a counseling program by 2/22/19 for decision-making/peer pressure
- Complete all elements of this Rehabilitation Plan by 2/22/19 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by October 30, 2018, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Not Present</u>		

E. ADJOURNMENT

The October 24, 2018 special meeting was adjourned at 8:00 p.m.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 23, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. DISCUSSION AND/OR ACTION ITEMS

1. Strategic Planning Workshop – Focus Group #2

The Board of Education met with District stakeholders to discuss revision of the District vision, mission, and core beliefs. Dr. Suzette Lovely, Strategic Planning Consultant, facilitated the workshop.

D. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't. Code § 54957.6)

Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

The Board entered closed session at 7:45 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 8:27 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the special meeting of October 23, 2018 was adjourned at 8:27 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 18, 2018
MINUTES

Chet F. Harritt School
Multi-Purpose Room
8120 Arlette Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services

B. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. MEASURE S INFORMATION MEETING

Santee School District placed Measure S on the November 2018 ballot to reauthorize the previously approved but unissued Proposition R bonds. The District held an information meeting with community stakeholders regarding Measure S.

D. ADJOURNMENT

With no further business, the October 18, 2018, special meeting was adjourned at 7:00 pm.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 16, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

Vice President Fox called the meeting to order at 7:07 p.m.

Members present:

Dianne El-Hajj, President (arrived later)
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

Vice President Fox announced President El-Hajj had a prior commitment and would be arriving shortly.

2. District Mission

Vice President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

Vice President Fox invited Drew McMackin, 7th grade student at Rio Seco School, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Vice President Fox presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Rio Seco School

Superintendent Baranski invited Principal Debra Simpson, to spotlight the great things happening at Rio Seco School. Mrs. Simpson acknowledge, and thanked, all the Rio Seco stakeholders (parents, students, and staff) for being present. She introduced and thanked Vice Principal Erica Edmonston, and Tiger Rowen, Dean of Students, for assisting with the presentation.

Mrs. Edmonston shared Rio Seco had selected "Be Safe, Be Respectful, Be Responsible, and Be a Star," as the school's mantra. Mrs. Simpson shared these compass points have five different areas that align to the District's literacy and safety goals.

Mrs. Edmonston explained that self-reflective learners, supported the literacy goal, and meant they all have ownership of their personal learning journey. She mentioned that they want their students to be very clear about what they know, and do not know, and then confidently fill in the gaps of their learning by using the resources/teams/teachers available to them. Positive school climate, aligned with literacy and safety goals, meant they are all responsible for their social, emotional and physical well-being. Mrs. Edmonston explained this meant that when they are secure in the hands of those that care, they soar.

Mrs. Simpson explained Academic Excellence meant they all desire the celebration of success; and their collective compass tells them there is only one direction to go – up!; and that success knows no bounds. This supports the literacy goal.

Mr. Rowen shared that in addition to their compass goals, other ways Rio Seco School supports the literacy goal is with small group instruction, Tier 3 intervention, team meetings are held for ideas and resources, they celebrate reading growth and success, they focus on standards not only curriculum, and many classes have cross-grade level reading buddies, etc. He explained safety goals are supported by building strong, responsible relationships with students.

Mr. Rowen shared Rio Seco analyzes the Healthy Kids Survey for areas of improvement; consequences for bad behavior are assigned thoughtfully; staff are involved in the schoolwide behavior policy, to build a common language around behavior expectations so they are consistent in every class and grade-level; and they embrace restorative practices such as class circles and conflict resolution.

The Board expressed their gratitude towards the Rio Seco team for their efforts in supporting the organizational goals.

3. Report on 2018 CAASPP Results

Dr. Pierce mentioned it was the time of year to report on the California Assessment of Student Progress and Performance (CAASPP) results; and welcomed Bonner Montler, Director of Assessment. She shared this was the fourth year of testing.

Dr. Pierce mentioned the test is administered in a three-week window; and that District's state-of-the-art technology system allows students to engage with the test. One benefit of this test is the opportunity teachers and administrators have to review the data within two-three weeks after students have finished testing. She explained some general estimates are made based on student completion rate and typically, Mr. Montler does a good job in his estimates.

Dr. Pierce shared the District does not have all the data available to share publicly until the California Department of Education (CDE) provides a window to review the data for all districts. Once all data is reviewed and the district can make any corrections, the CDE releases the data for public release. This year the release day was October 2.

Dr. Pierce shared the 2018 Smarter Balanced Assessment in Comparison chart for 2016 through 2018 as follows:

2018 Smarter Balanced Assessment In Comparison to 2016 & 2017									
English Language Arts					Mathematics				
Grade	2016	2017	2018	Change	Grade	2016	2017	2018	Change
3	55	53.52	62.11	8.59	3	57	57.11	59.12	2.01
4	59	49.8	58.5	8.7	4	51	47.91	54.48	6.57
5	63	59.25	55.95	-3.3	5	44	41.19	41.27	0.08
6	56	51.53	53.03	1.5	6	43	40.98	45.94	4.96
7	57	57.53	54.84	-2.69	7	47	47.9	46.04	-1.86
8	61	56.07	54.46	-1.61	8	55	48.93	47.7	-1.23
3-8	58.5	54.52	56.55	2.03	3-8	49.6	47.44	49.1	1.66

Dr. Pierce continued to share the 2017-18 CAASPP Smarter Balanced percent of students meeting or exceeding standards in grades 3rd – 8th in English-Language Arts and Mathematics. Results showed 62.11% of third grade; 58.5% of 4th grade; 55.95% of 5th grade; 53.03% of 6th grade; 54.84% of 7th grade; and 54.46% of 8th grade students met or exceeded the standards in Language Arts. Results showed 59.12% of 3rd grade; 54.48% of 4th grade; 41.27% of 5th grade; 45.94% of 6th grade; 46.04% of 7th grade; and 47.70% of 8th grade students met or exceeded standards in Mathematics.

Mr. Montler shared a two-, three-, and four-year growth average scale score for student cohorts, compared to the SBAC standard cut-point, by grades in the areas of English Language Arts and Mathematics. He shared results showed 19.57% of English Learners in grades 3-8, met or exceeded standards; and 20.71% of English Learners met or exceeded standards in Mathematics. Sixty-one point sixty-six percent (61.66%) of Reclassified Fluent English Proficiency (RFEP) students met or exceeded standards in English Language Arts; and 56.3% met or exceeded standards in Mathematics. Nineteen point zero two percent (19.02%) of Students with a Reported Disability, in all grades, met or exceeded standards in English Language Arts; and 16.29% met or exceeded standards in Mathematics. Results showed 46.32% of Students Economically Disadvantaged met or exceeded standards in English Language Arts; and 39.5% met or exceeded standards in Mathematics.

Mr. Montler provided an overview of the student report mailed to parents. He shared some parents received the report at the end of August; and some reports are still being mailed. Mr. Montler mentioned this report would be available online to parents in the near future, as the CDE begins its transition to paperless. He shared this year's report is similar to last years; except for the report includes the California Science Test (CAST) results. Mr. Montler explained the District participated in their pilot test. He shared an overview of the CAASPP website and explained the continued improvements to the website.

The Board expressed their gratitude towards Dr. Pierce and Mr. Montler for their work on the presentation.

4. Process for Development of Local Control Accountability Plan Annual Update for 2019-20

Assistant Superintendents Dr. Stephanie Pierce and Karl Christensen presented the Local Control Accountability timeline and the process for developing the annual update as follows.

LCAP Annual Update Stakeholder Input and Development Timeline

#	Action Step	Venue/Method	Date/Time Period	Month	Year	Status
1	Monitor progress on LCAP Goals and Action Steps	Cabinet	On-Going			
2	Provide status reports to Board on goals and action steps and obtain direction, as applicable	Board Meeting	Various, depending on scheduling			
3	Report to Board on LCAP Development Timeline and Process	Board Meeting	October 16, 2018	October	2018	
4	Review structured questions to use for Student Forums and other stakeholder groups	Cabinet	October 17, 2018	October	2018	
5	Notify Principals to conduct Student Forums for stakeholder feedback	Cabinet	October 18, 2018	October	2018	
6	Input Local Data for California Dashboard	Bonvaer	November 16, 2018	December	2018	
7	LCFF California Dashboard released	Cabinet	December 2018/ January, 2019	December/ January	2018 2019	
8	Complete Initial Needs Assessment	Ed Services	December 21, 2018	December	2018	
9	Review data, complete Needs Assessment and determine most significant areas of need	Cabinet	January 16, 2019	January	2019	
10	Consult with students (stakeholder feedback)	Student Forums at School Sites	February 4, 2019	February	2019	
11	Complete Executive Summary of LCAP Progress and Data	Cabinet	February 8, 2019	February	2019	
12	Board Budget Workshop and update on needs assessment	Workshop	February 19, 2019	February	2019	
13	Send Executive Summary to STA in preparation for consultation	ICarl	February 20, 2019	February	2019	
14	Provide status report to STA and consult on annual LCAP	Scheduled Meeting	February 25, 2019	February	2019	
15	Send Executive Summary to CSEA in preparation for consultation	ICarl	March 6, 2019	March	2019	
16	Provide status report to CSEA and consult on annual LCAP	EERC Meeting	March 11, 2019	March	2019	
17	Provide status report to parents, community members and Administrators and obtain stakeholder feedback	LCAP Annual Review	March 12, 2019	March	2019	
18	Provide status report to DAC and obtain stakeholder feedback	DAC Meeting	March 14, 2019	March	2019	
19	Provide status report to DELAC and obtain stakeholder feedback	DELAC Meeting	March 15, 2019	March	2019	
20	Obtain Board direction on potential updates to LCAP	Board Meeting	March 19, 2019	March	2019	
21	Provide status report to BAC and obtain stakeholder feedback	BAC Meeting	March 21, 2019	March	2019	

C. PUBLIC COMMUNICATION

Vice President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Vice President Fox invited comments from the public on any item listed under Consent. There were no public comments.

1.1. Approval of Minutes

1.2. Approval to Cancel November 20, 2018 Regularly Scheduled Meeting of the Board of Education

2.1. Approval/Ratification of Travel Requests

2.2. Approval/Ratification of Expenditure Warrants

2.3. Approval/Ratification of Purchase Orders

2.4. Acceptance of Donations, Grants, and Bequests

- 2.5. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.6. Approval/Authorization/Ratification of Change Order #1 and Filing of Notice of Completion for Bid #1718-077-109 – Installation and Site Work for New Modular Classroom Buildings at Rio Seco School
- 2.7. Award of Bid for Off-Site Fuel Purchases
- 2.8. Approval of Amendment to Agreement with DS&C to Serve as Dissemination Agent for Annual Continuing Disclosure Requirements Related to Long Term Debt
- 2.9. Approval/Ratification of Memorandum of Understanding with the City of Santee and Santana National Little League To Install Safety 78Netting at One Rio Seco Ballfield – pulled for separate consideration
- 3.1. Approval of Nonpublic Master Contract with San Diego Center for Children for Residential Treatment Center Services and Nonpublic School Services
- 3.2. Approval of Nonpublic School Master Contract with Excelsior Academy for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Adoption of Proclamation Endorsing the Great American Smokeout on November 15, 2018
- 4.3. Approval of Short Term Positions

Member Burns asked to pull item 2.9. Approval/Ratification of Memorandum of Understanding with the City of Santee and Santana National Little League To Install Safety Netting at One Rio Seco Ballfield for separate consideration. He moved approval of consent items.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>El-Hajj</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

- 2.9. Approval/Ratification of Memorandum of Understanding with the City of Santee and Santana National Little League To Install Safety Netting at One Rio Seco Ballfield - pulled for separate consideration

Member Burns explained he pulled the item to express his appreciation to Executive Council for moving forward quickly with his recommendation. He shared he was concerned with the safety of the public attending the ballfield. Member Burns moved approval.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>El-Hajj</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

Vice President Fox turned the meeting over to President El-Hajj; who arrived during the Rio Seco School spotlight.

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Board Legislative Goals for 2019

Superintendent Baranski shared a draft of the proposed legislative goals for 2019. Before turning the discussion over to Member Ryan to facilitate discussion, she noted the goals with the most priority were the same as the prior year's, to fund STRS and PERS cost increases and funding adequacy for K-12 school district and disparity in per ADA LCFF funding. She also noted the deletion of public policies, in academic instruction and achievement legislations. Superintendent Baranski shared receiving some support on the issue last year.

Member Ryan continued reviewing the proposed Legislative Goals for 2019. She explained the need to add language in support of CSBA's efforts for full and fair funding

for public schools movement. Member Burns shared his priorities included legislation to assist with the STRS and PERS cost increases; and suggested including language for legislation to adequately fund safety needs in schools, including facility improvements, infrastructures for communication, and mental health services. President El-Hajj mentioned the need to limit the number of legislative goals and prioritize.

Based on the Board's discussion and recommendations, the Legislative goals will be brought to the next meeting for review and possible adoption.

Business Services

2.1. Authorization to Solicit Informal Bids through the CUPCCAC Process for Reroofing the Cajon Park Annex

President El-Hajj presented the Authorization to Solicit Informal Bids through the CUPCCAC Process for Reroofing the Cajon Park Annex. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

2.2. Adoption of Resolution No. 1718-12 for the Sale of Former Santee School Site to Third Highest Bidder and Approval of Purchase Agreement and Escrow Instructions with Cameron Brothers Construction Company, LP

Mr. Christensen explained that a Resolution, Purchase, and Sale Agreement with Cameron Brothers Construction Co., was being brought forth for the Board's consideration. He mentioned this was the District's seventh, and hopefully last, attempt to sell or lease the former Santee School site property. Mr. Christensen shared the purchase price is set at \$9,357,124 with two, six-month contingency periods and two deposits, similar as before. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Human Resource/Pupil Services

3.1. Acceptance of 2017-2018 School Program Services Year End Report

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, mentioned he was presenting the 2017-18 School Program Services Year End report for the Board's acceptance. Mr. Larson shared the Interdistrict Attendance Permits (students leaving Santee School District) showed there were 308 students leaving Santee School District and 1,349 students on Interdistrict Attendance Permits (students entering the District). Mr. Larson noted Lakeside and La Mesa Spring Valley districts do not require continuing students to complete a yearly renewal of transfer; and that the net difference of students entering the District, in comparison to leaving, was 866 students. He shared there were 657 Independent Study contracts with a 90% return rate. Mr. Larson mentioned there were 390 habitual truant students in 2017-18. He explained this included students that had nine or more unexcused absences and/or tardies. Mr. Larson shared the District's efforts to renewed efforts to monitor student attendance. He noted the 2017-18 school site total days of suspension were 237. Mr. Larson clarified that it did not include in-school suspensions. The 2017-18 Suicide Risk Notification showed an increase from the prior years. He explained that the data is compiled by including students that have mentioned anything about harming themselves to a counselor or to a friend that reported it to a counselor, or another adult who overheard and reported to a counselor. Mr. Larson mentioned that at that point, a risk assessment is conducted and the incident is counted towards this report. He mentioned that although the number has increased it means that more cases are being reported and students can receive assistance and services. Member Ryan moved for acceptance.

3.2. Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263

Mr. Larson shared the District is required by Education Code to certify that teachers have met the legal requirements to be authorized to teach in certain departmentalized subject area. He explained Education Code requires resolutions for teachers whose credentials do not authorize the subject they are teaching, but have six upper division units or 12 semester units in the subject to be taught; and teachers whose credentials do not cover the subject matter to be taught but have nine upper division units or 18 semester units in the subject.

Mr. Larson shared there were 19 teachers that were brought forth with a resolution the prior year, and only four were being brought forth this year. He mentioned federal legislation was being enforced and making States accountable for having proper credentialed teachers. He explained the Human Resources staff worked with the Principals and teachers' association and contacted the teachers and assisted them with being properly credentialed in their subject. Mr. Larson commended the teachers for moving forth with obtaining the proper credential and Krista D'Agostino, Personnel Technician, for working with the teachers to make sure they were properly credentialed in their subject area.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President El-Hajj shared Items 1.1. and 1.2. were second readings; and Item 1.3. was a first reading. With one motion, Member Burns moved to approve items F.1.1. and 1.2.

1.1. Second Reading: Revised Board Policy 6171, Title I Programs

Revised Board Policy 6171, Title I Programs, was presented as a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. Second Reading: Revised Board Policy 5145.3, Nondiscrimination/Harassment

Revised Board Policy 5145.3, Nondiscrimination/Harassment was presented as a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.3. First Reading: Revised Board Policy 6162.51, State Academic Achievement Tests

Board Policy 6162.51, State Academic Achievement Tests, was being presented as a first reading.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared their appreciation of the increase in staff hours in the publications department. She explained the work orders are produced in a more timely manner. Mrs. Hirahara mentioned the school campuses look great and commended the Maintenance & Operations staff for their hard work. She shared working with the Human Resources staff on the teacher credentialing. Mrs. Hirahara shared her appreciation of the Technology Department. She explained work orders are completed in a very timely manner. Mrs. Hirahara shared this helps teachers be better prepared for their students. She mentioned meeting in negotiations and coming to an agreement with the PLP; and shared her hopes to be able to settle for the 2017-18 school year and parts of the 2018-19 in the next negotiation session.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns mentioned their meeting with the Principals was one of the best. He explained their level of trust has been established and they hold great conversations with the Board. Member Burns shared that after the Board's beautification tour of the school sites, he had called Christina Becker, Maintenance & Operations Director to make sure that after the tour, she did not feel overwhelmed by the Board's comments. He shared the tour was very beneficial and they saw a lot of great things at the schools and some things that needed to be addressed.

Member shared being impressed with the "buddy" bench at Pepper Drive and mentioned three other schools currently have them. He explained how the bench correlating with one of their goals and suggested the District purchase 1-2 benches for each site, and shared information design and pricing on the benches. Member Burns shared that now that the schools have determined their PBIS plans, he ask that the Board should discuss the model they want for each school. He clarified this was only for the display propaganda (banners, sandwich board, etc.). Member Burns mentioned the District should purchase the minimum for each school for equity and consistency. It would then be up to the school to purchase anything beyond the minimum. Member Burns shared there have been challenges at Hill Creek with some communication coming from negative individuals; and mentioned being approached about the sixth-grade issue and shared his dissatisfaction.

Member Ryan mentioned agreeing with Member Burns about the beautification tour and could not wait to read the notes. She mentioned attending the DAC meeting and shared the parent composition on the committee was very impressive; aerospace engineer, auditor, community college human resource, and a student of medicine at UCSD. Member Ryan shared the parents had great questions.

Member Levens-Craig inquired on retrieving the athletic balls that had gone beyond the Carlton Oaks property. Superintendent Baranski mentioned she had made the school principal aware of the situation.

President El-Hajj shared attending the Wellness Advisory Committee meeting and shared it had great parent representation. She mentioned the group also discussed emotional wellness. President El-Hajj mentioned meeting with the City Council Members and City Manager. She shared discussion was held on test scores, the former Santee School site, and the highway 52 coalition. President El-Hajj mentioned they asked that the Board to adopt a resolution to show their support of the 52 coalition. Upon discussion, the Board mentioned it would be best to provide a letter in support in lieu of adopting a resolution. She shared meeting with Representative of the Judicial Committee. She explained the Honorable Judges are part of a coalition supporting the increase of civic learning in California. President El-Hajj shared they are asking that the District adopt a resolution to include civics in education in K-8. Upon discussion, it was the Board's consensus to adopt the resolution at the next meeting.

Superintendent Baranski shared she concurred with Member Burns on the meeting with the Principals. She shared working on the notes for the beautification tour; and that the upcoming strategic planning focus group on October 23. Superintendent Baranski mentioned she would be conducting the final two school focus groups. She shared her and President El-Hajj had met with the PTA Presidents regarding Measure S; and the dates for the information meetings Thursday, October 18, at Chet F. Harritt, 6:00 pm; and Thursday, October 25, at Cajon Park, 6:00 pm.

Member Burns mentioned it is great to receive parent communication via SchoolMessenger and suggested the Board be added to District communication. Superintendent Baranski shared she would work with IT on his request.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- OAH #: 2018090814
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

**3. Public Employee Performance Evaluation (Gov't. Code § 54957)
*Superintendent***

The Board entered closed session at 8:55 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:27 p.m. and reported a dispute arose regarding a student's special education program. It was moved by Member Ryan, seconded by Member Fox to reach a settlement in special education dispute, OAH #: 2018090814, regarding a student's special education program. The agreement involved a release of potential District liability.

Motion:	<u>Ryan</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Fox</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

K. ADJOURNMENT

With no further business, the regular meeting of October 16, 2018 was adjourned at 10:27 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 16, 2018
MINUTES

Charles Skidmore
Administration Center
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

Vice President Fox called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, Vice President

Dustin Burns, Clerk

Barbara Ryan, Member

Elana Levens-Craig, President

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

C. MEETING WITH THE PRINCIPALS

The Board of Education met with the Principals to discuss the District's organizational goals; and how they are addressing these two goals at their sites.

- Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
- Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

D. ADJOURNMENT

The October 16, 2018 special meeting was adjourned.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

October 13, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

Vice President Fox called the meeting to order at 10:30 a.m.

Members present:

Ken Fox, Vice President

Dustin Burns, Clerk

Barbara Ryan, Member

Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

Karl Christensen, Assistant Superintendent, Business Services

B. PUBLIC COMMUNICATION

Vice President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. SCHOOL BEAUTIFICATION TOUR

Members of the Board of Education, Executive Council, and Christina Becker, Director of Maintenance & Operations, visited the District schools to assess needs.

D. ADJOURNMENT

With no further business, the special meeting of October 13, 2018 was adjourned at 3:27 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.1.2.
Prepared by Dr. Kristin Baranski
November 6, 2018

Establish Date and Time of Board of Education
Annual Organizational Meeting

BACKGROUND:

Education Code sections 35143 and 72000(2) (A) require that the 2016 annual organizational meeting of governing boards be held between December 7 and December 21, 2018, inclusive. The day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to December 7. If a Board fails to select the day and time of its annual meeting, the County Superintendent of Schools sets the date.

The regularly scheduled Board meeting which meets the requirements for this organizational process to occur is December 18, 2018.

RECOMMENDATION:

Administration recommends that the Board of Education set the annual organizational meeting for the regular Board meeting on December 18, 2018, and authorize completion of the Notice of December 2018 Organizational Meeting of the Governing Board.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.1.2.

Consent Item D.1.3.
Prepared by Dr. Kristin Baranski
November 6, 2018

Approval to Omit the January 1, 2019
Board of Education Meeting from the 2019
Board Meeting Calendar

BACKGROUND:

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. The regular meeting date of January 1, 2018, would normally be included on the 2019 Board Meeting Calendar, which is scheduled to be adopted on December 18, 2018. However, in 2019, the first Tuesday in January is a holiday.

Administration recommends that the Board approve to omit a meeting on January 1, 2019 from the 2019 Board Meeting Calendar that will be presented to the Board for approval on December 18. Regularly scheduled meetings will be held on December 18, 2018 and January 15, 2019, with only four weeks of business operations between those meetings.

This item comes to the Board at this time in order to have adequate notice to staff and the public since approval of the 2019 Board Meeting Calendar will not occur until December 18.

Administration does not believe cancellation of the meeting will have a negative impact on district operations and any routine business of the District will be brought to the Board at meetings directly preceding or following. The cancellation of this meeting would be properly noticed at the standard locations and on the District web site.

Administration will notify the Board President if a need arises to schedule a special meeting.

RECOMMENDATION:

Administration recommends that the Board omit scheduling a meeting for January 1, 2019 on the 2019 Board Meeting Calendar. It is determined at this time that it will be unnecessary to reschedule the meeting.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.1.3.

Consent Item D.2.1. Approval/Ratification of Travel Requests
 Prepared by Karl Christensen
 October 16, 2018

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The estimated travel expenses are \$5,498, and substitute costs of \$1,840, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - November 6, 2018

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Tuesday, 10/16/18	Bonner Montler	Ed Services	California Science Test Academy	SCREC	\$0	\$140	Assessments	Training on CAST Assessment design and expectations	1
Tuesday, 10/16/18	Jennifer Rolf	Ed Services	California Science Test Academy	SCREC	\$0	\$140	Assessments	Training on CAST Assessment design and expectations.	1
Monday, 10/22/18	Hope Baker	OST	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Monday, 10/22/18	Ilene Korhummel	Hill Creek	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Monday, 10/22/18	Diane Murray	Hill Creek	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Monday, 10/22/18	Summaya Mustafa	Sycamore Canyon	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Monday, 10/22/18	Christina Perry	Hill Creek	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Monday, 10/22/18	Delia Salcido	Carlton Hills	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Monday, 10/22/18	Kendra Williams	Hill Creek	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Monday, 10/22/18	Khawla Yaqob	Carlton Hills	YMCA Aggressions, Tantrums, and Meltdowns	San Diego	\$0	\$17	YALE Preschool	Training on strategies to help children express emotions.	2
Thurs-Fri, 10/25/18 - 10/26/18	Charlene Stanley	Hill Creek	California Environmental Phenomena Summit	San Diego	\$0	\$173	DROPs Grant	Summit to collaborate with science experts and educators.	1
Saturday, 11/03/18	Dan Prouty	Ed Services	SDCUE Tech Fair	Chula Vista	\$0	\$57	Professional Development	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Jennifer Rolf	Ed Services	SDCUE Tech Fair	Chula Vista	\$0	\$57	Professional Development	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Kristen Eveland	Ed Services	SDCUE Tech Fair	Chula Vista	\$0	\$57	Professional Development	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Eleni Simon	Cajon Park	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Michelle Johnson	Cajon Park	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Anne Cornan	Carlton Hills	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Laura Barker	Carlton Hills	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Michelle Ross	Carlton Hills	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Cindi Schulze	Carlton Oaks	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	R. Zobel	Chet F. Harritt	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	M. Snable	Chet F. Harritt	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	K. Orsinelli	Chet F. Harritt	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	R. Lampe	Chet F. Harritt	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	H. Vogt	Chet F. Harritt	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Tylene Hicks	Chet F. Harritt	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	C. Applegate	Hill Creek	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Molly Maloy	Hill Creek	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Heather Regan	Hill Creek	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Suzie Martin	Hill Creek	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Kara Nagle	Pepper Drive	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Marybeth Atkinson	Pepper Drive	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Michelle McNearney	Pepper Drive	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Robin Dawson	Pepper Drive	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	J. Mahoney	Pepper Drive	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	T. Brown	Pepper Drive	SDCUE Tech Fair	Chula Vista	\$0	\$22	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Beth Butterfield	PRIDE Academy	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Melanie Hirahara	Rio Seco	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Colleen Peterson	Rio Seco	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Lauren Babbusch	Sycamore Canyon	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Kelli Brennecke	Sycamore Canyon	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Saturday, 11/03/18	Courtney Bittle	Sycamore Canyon	SDCUE Tech Fair	Chula Vista	\$0	\$57	Site Allocation	Tech Fair will focus on digital learning	1
Monday, 11/05/18	Mike Olander	Pupil Services	International Bullying Prevention Association Conference	San Diego	\$0	\$234	Pupil Services	Strategies to cultivate a positive school environment	2
Tuesday, 11/13/18	Alanda Prochazka	Carlton Oaks	Crisis Prevention Intervention Training	El Cajon	\$0	\$31	Special Education	Workshop on crisis prevention intervention.	2
Monday, 12/03/18	John Schweller	Chet F. Harritt	Anxiety in Young People	SDCOE	\$0	\$39	Site Allocation	Workshop on student mental health and well being.	
Tuesday, 12/04/18	Suzie Siebern	Cajon Park	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Euigenia Skaggs	Carlton Hills	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Teresa Edgerton	Carlton Oaks	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Shannon Modica	Chet F. Harritt	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Jeanne Abshire	Hill Creek	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Susie Reyes	Pepper Drive	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Tamara Cox	PRIDE Academy	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Mary Gatavasky	Rio Seco	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Tuesday, 12/04/18	Abby Fazekas	Sycamore Canyon	Best New Children's Books (K-5)	SDCOE	\$0	\$82	Professional Development	Workshop on children's literature	1
Wednesday, 12/05/18	Emily McCarthy	Pepper Drive	Mindfulness Practices	San Marcos	\$115	\$57	Special Education	Instructional practices to promote executive functioning skills.	2

Board Travel Report - November 6, 2018

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Tuesday, 01/15/19	Chasity Forster	Hill Creek	FRISK Legal Workshop	San Marcos	\$0	\$178	Human Resources	Learn elements evaluators use to address performance issues	
Various, 02/12/19 - 02/21/19	Paul Gianola	PRIDE Academy	National Guideline of Science Standards	SDCOE	\$345	\$205	Site Allocation	Three day academy on instructional dimensions of NGSS	1
Various, 02/12/19 - 02/21/19	Joseph Kemery	PRIDE Academy	National Guideline of Science Standards	SDCOE	\$345	\$205	Site Allocation	Three day academy on instructional dimensions of NGSS	1
Various, 02/12/19 - 02/21/19	Robin Larson	PRIDE Academy	National Guideline of Science Standards	SDCOE	\$345	\$205	Site Allocation	Three day academy on instructional dimensions of NGSS	1
Various, 02/12/19 - 02/21/19	Allison Nelson	PRIDE Academy	National Guideline of Science Standards	SDCOE	\$345	\$205	Site Allocation	Three day academy on instructional dimensions of NGSS	1
Various, 02/12/19 - 02/21/19	Kristina Tindle	PRIDE Academy	National Guideline of Science Standards	SDCOE	\$345	\$205	Site Allocation	Three day academy on instructional dimensions of NGSS	1
Thursday, 02/14/19	John Schweller	Chet F. Harritt	School Counselor Leadership Conference	San Diego	\$0	\$125	Professional Development	Conference focus is topics unique to school counselors	2
Thursday, 02/14/19	Mia Morales	PRIDE Academy	School Counselor Leadership Conference	San Diego	\$0	\$125	Professional Development	Conference focus is topics unique to school counselors	2
Thursday, 02/14/19	Ed Gigliotti	Pepper Drive	School Counselor Leadership Conference	San Diego	\$0	\$125	Professional Development	Conference focus is topics unique to school counselors	2
Thursday, 02/14/19	Tracie F. Perez	Rio Seco	School Counselor Leadership Conference	San Diego	\$0	\$125	Professional Development	Conference focus is topics unique to school counselors	2
Thursday, 02/14/19	Stacy Rawson	Hill Creek	School Counselor Leadership Conference	San Diego	\$0	\$125	Professional Development	Conference focus is topics unique to school counselors	2
Thursday, 02/14/19	Kirsten Stretton	Cajon Park	School Counselor Leadership Conference	San Diego	\$0	\$125	Professional Development	Conference focus is topics unique to school counselors	2
Thursday, 02/14/19	Carrie Thompson	Carlton Oaks	School Counselor Leadership Conference	San Diego	\$0	\$125	Professional Development	Conference focus is topics unique to school counselors	2
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California									
(NONE)									

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
 Prepared by Karl Christensen
 November 6, 2018

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22617 through #22618 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$9.23.30 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
10/03/18	22617	Charles Applegate	Payroll payment	887.17
10/17/18	22618	California Department of Tax and Fee Admin	Diesel fuel tax	35.43

Total Checks Written \$922.60

Bank Fees - Sep 2018 0.70

Total to be Reimbursed \$923.30

Total to Deduct from Future Reimbursement

Consent Item D.2.3. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 November 6, 2018

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds to Support the Outdoor Education Program (6 th Grade Camp)	\$620.00	Countywide Mechanical	Cajon Park School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$620.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$620.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
The Core Collaborative	Professional Development: Impact Teams	01/31/19	\$4,950.00	Educational Services
R Stories	Old Fashioned Kids Presentation	12/07/18	\$250.00	Cajon Park School

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 November 6, 2018

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period September 1, 2018 through September 30, 2018.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 195 transactions totaling \$19,022.92 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180907	ABEL,CATHY	CHILD NUTRITION	KATOM RESTA	4.99	Dispenser Jar
20180912	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAURANT STORE	142.02	Electrical cart baskets , orange dispenser jars
20180919	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAURANT STORE	57.68	Woven baskets for breakfast cart
20180923	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	53.70	Gluten free food
20180923	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	13.98	Toaster oven - special diet student
20180923	ABEL,CATHY	CHILD NUTRITION	SMARTNFINAL92910809291	15.98	Gluten free food
20180925	ABEL,CATHY	CHILD NUTRITION	TARGET 00009977	32.54	Toaster oven for allergy student
20180926	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAURANT STORE	118.40	Baskets for breakfast cart
20180926	ABEL,CATHY	CHILD NUTRITION	VONS #1897	11.98	Gluten free hamburger buns
20180926	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	16.98	Gluten free chicken nuggets
20180927	ABEL,CATHY	CHILD NUTRITION	AMZN MKTP US*MT2Q07P01	25.98	Hard water test strips
20180928	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*MT1BR6VK1 A	35.20	Individual almond milk 8oz
				<u>528.83</u>	
20180906	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	18.50	Project Lead the Way supplies
20180907	ALBERT,DIANN L	CHET F. HARRITT	WALMART.COM	303.54	Three umbrellas for our parent tables and a sun shade canopy
20180910	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	222.93	PLTW supplies for Mrs. Meade
20180914	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US*MT0YP14D1	35.30	Thermoscans for health clerk thermometer
20180920	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	82.15	Resources for RSP classroom. Returned and refunded
20180920	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	69.94	Resources for RSP classroom. Returned and refunded
20180921	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US*MT5HQ9ND1	29.97	Supplies for RSP classroom. Returned and refunded
20180921	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US*MT3PV03K0	29.98	Refrigerator thermometers. Returned and refunded
20180923	ALBERT,DIANN L	CHET F. HARRITT	DEMCO INC	33.24	Librarian's desk calendar and tape
20180926	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	(33.29)	Resources for RSP classroom. Returned and refunded
20180926	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	(29.98)	Refrigerator thermometers. Returned and refunded
20180926	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	(48.86)	Resources for RSP classroom. Returned and refunded
20180926	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	(29.97)	Supplies for RSP classroom. Returned and refunded
20180926	ALBERT,DIANN L	CHET F. HARRITT	AMZN MKTP US	(69.94)	Resources for RSP classroom. Returned and refunded
20180928	ALBERT,DIANN L	CHET F. HARRITT	AMAZON.COM*MT4AS3XD1	43.08	Fax machine tape
				<u>656.59</u>	
20180906	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	18.98	Board meeting supplies
20180907	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	598.00	CSBA Masters in Governance courses for Superintendent Baranski
20180912	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	53.88	Supplies for Strategic Planning Focus Group #1
20180912	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	18.07	Supplies for Strategic Planning Focus Group #1
20180913	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BED BATH & BEYOND #651	32.02	Board meeting supplies
20180914	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SCHOOL SERVICES OF CAL	1,125.00	Registration for staff to attend the Governor's Budget Workshop
20180914	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL92910809291	37.37	Supplies for Board and PLNT meetings
20180914	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 ONLINE	26.99	Board meeting supplies
20180918	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	70.06	Supplies for School Admin Week
20180919	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	56.57	Board meeting supplies
20180920	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CUE	299.00	CUE conference registration for Member Burns
20180920	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	6.00	Board meeting supplies
20180923	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*MT90G1J82	15.50	Board meeting supplies
20180927	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BED BATH & BEYOND #474	25.85	Board meeting supplies
20180927	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BED BATH & BEYOND #474	(25.85)	Board meeting supplies
				<u>2,357.44</u>	
20180902	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	223.29	Classroom dress up items for YALE Preschool
20180904	BAKER,HOPE	OST PROGRAMS	TEACHERSPAYTEACHERS CO	7.00	Character Kids-for Character Education YALE Preschool
20180905	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	47.13	Dividers, card stock, tab 2pk folders
20180905	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	23.71	Bubbles, raffie tickets for YALE Preschool
20180907	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL92910809291	96.65	Apples, bananas, yogurt, applesauce for YALE Snack
20180909	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	4.00	Baskets for YALE Preschool 10 year celebration
20180909	BAKER,HOPE	OST PROGRAMS	WM SUPERCENTER #2253	152.22	Ball, pencils, paper clips, paper cups, sponges, board games. Items for YALE Preschool 10 year celebration
20180910	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	20.11	Ice and punch for 10 year celebration
20180920	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL92910809291	114.31	Glue, ink, markers and snack items
20180926	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	25.30	Strawberry craft baskets and bags for YALE
20180926	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	68.96	Party favors, toothpaste and toothbrush, plates, coloring books for YALE
20180927	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	14.82	Student pictures 4x6 of the children in YALE
20180928	BAKER,HOPE	OST PROGRAMS	OTC BRANDS, INC	28.99	Stencils, fall stamps, shapes, book shelf
20180928	BAKER,HOPE	OST PROGRAMS	OTC BRANDS, INC	105.83	Stencils, fall stamps, shapes, book shelf
				<u>932.32</u>	
20180923	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	SMT INC	584.00	Plumbing supplies (two waterless urinals at discounted costs)
				<u>584.00</u>	
20180926	BENEDETTO,ANGELO	CAJON PARK	SMARTNFINAL92910809291	21.33	Refreshments for our site's ELAC meeting
				<u>21.33</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180914	BONSER,KRISTEN	PRIDE ACADEMY	ASSOC SUPERV AND CURR	77.85	Focus: Elevating the Essentials to Radically Improve Student Learning, 2nd Edition (2)
20180920	BONSER,KRISTEN	PRIDE ACADEMY	EB SDMFC ANNUAL CONFE	33.46	SDMFC Annual Conference registration: Six Degrees of Collaboration, 10/26/18
20180921	BONSER,KRISTEN	PRIDE ACADEMY	VONS #1897	17.98	Refreshments for Picnic w/the Principal
20180927	BONSER,KRISTEN	PRIDE ACADEMY	GRUBHUBRUBIOSCOASTALG	74.50	Refreshments for staff
20180927	BONSER,KRISTEN	PRIDE ACADEMY	HOMEDEPOT.COM	155.48	2-wheel industrial hose cart
				<u>359.27</u>	
20180903	BRASHER,PAMELA	OST PROGRAMS	HARBOR FREIGHT TOOLS 8	117.17	Cart for Cajon Park OSTP snack items
20180916	BRASHER,PAMELA	OST PROGRAMS	OTC BRANDS, INC.	551.65	85 Bug glow-in-the-dark clothespin magnets for lights on craft for OSTP
20180919	BRASHER,PAMELA	OST PROGRAMS	OTC BRANDS, INC.	125.79	Table tennis game, tile in a jar game, keychains, bouncy ball assortments
				<u>794.61</u>	
20180906	BROWN, TIFFANI	PEPPER DRIVE	AMZN MKTP US	183.96	Science supplemental materials
20180907	BROWN, TIFFANI	PEPPER DRIVE	PARTY CITY 441	95.14	Grandparent's Day supplies
20180909	BROWN, TIFFANI	PEPPER DRIVE	WAL-MART #1917	22.26	Safety Patrol celebration
20180913	BROWN, TIFFANI	PEPPER DRIVE	LAKESHORE LEARNING MAT	73.53	Tiger Paws for awards
20180921	BROWN, TIFFANI	PEPPER DRIVE	AMZN MKTP US	98.89	Visual aids for lunch area
20180921	BROWN, TIFFANI	PEPPER DRIVE	OTC BRANDS, INC.	138.95	Student incentives
20180924	BROWN, TIFFANI	PEPPER DRIVE	AMZN MKTP US*MT2783TO2	436.32	Pulse oximeters
				<u>1,049.05</u>	
20180928	DOBBINS,TIMOTHY	CAJON PARK	IDENTAKID	102.91	Ident-a-Kid visitor labels
				<u>102.91</u>	
20180905	FORSTER, CHASITY	HILL CREEK	BANNERSONTHECHEAP.COM	32.55	Strive for 96.5 supplies
20180905	FORSTER, CHASITY	HILL CREEK	POSTERMYWALL_DOWNLOAD	9.99	Strive for 96.5 supplies
20180911	FORSTER, CHASITY	HILL CREEK	SMARTNFINAL92910809291	12.70	Office supplies
20180917	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*MT82A3LX1	9.82	Student Incentive- support PBIS
20180917	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*MT3BK7LB1	57.45	Student Incentives- support PBIS
20180918	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*MT75S5ZW0	50.97	Safety vest for lunch time aide supervision
20180918	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*MT3EF1ZN1	50.97	Safety vest for lunch time aide supervision
20180919	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*MT3SU0ZP1	66.89	Computer speakers for classroom use
20180919	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*MT73L9N90	12.88	Student incentives to support PBIS
20180919	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*MT5VQ4ZP1	7.15	Task book for office staff organization and calendaring
20180919	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*MT5105ZW1	37.70	Air pump for PE equipment
20180920	FORSTER, CHASITY	HILL CREEK	SMARTNFINAL92910809291	34.93	Student attendance incentive
20180923	FORSTER, CHASITY	HILL CREEK	SEARS.COM 9300	538.74	Custodial outdoor vacuum
20180927	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*MT7TQ7V12	14.00	Office calendar
20180927	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*MT8WX9VU2	22.98	Metal badge clips for kindergarten name tags
				<u>959.72</u>	
20180904	HICKS, TYLENE	CHET F. HARRITT	WM SUPERCENTER #2253	32.28	Materials to make bags for our Campus Aides to carry their supplies
20180905	HICKS, TYLENE	CHET F. HARRITT	SP * GOBULK.COM	329.31	Ear buds for assessments and testing
20180905	HICKS, TYLENE	CHET F. HARRITT	ALS SPORT SHOP	37.69	Name plate for new employee
20180906	HICKS, TYLENE	CHET F. HARRITT	TEACHERSPAYTEACHERS.CO	59.99	Interactive writing notebooks
20180906	HICKS, TYLENE	CHET F. HARRITT	WAL-MART #1917	101.69	Storage containers for the IMT and First Aid Kits for Campus Aides
20180906	HICKS, TYLENE	CHET F. HARRITT	BLUETRACK	194.68	Stress balls with Chet logo as prizes for students
20180906	HICKS, TYLENE	CHET F. HARRITT	TARGET 00014852	38.30	Baggies for blocks and cords
20180913	HICKS, TYLENE	CHET F. HARRITT	AMZN MKTP US*MT1TI5LE2	25.93	Sand toys for the sand box
20180927	HICKS, TYLENE	CHET F. HARRITT	TARGET 00014852	93.28	Water and candy for staff meetings
20180928	HICKS, TYLENE	CHET F. HARRITT	SMARTNFINAL92910809291	101.04	Treats for student awards
20180928	HICKS, TYLENE	CHET F. HARRITT	ALS SPORT SHOP	12.93	Replacement name plate for IMT
				<u>1,027.12</u>	
20180905	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US	642.92	Reading Lounge furniture
20180919	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM*MT81R5NS1	272.00	Title I Lending Library materials
20180926	HOOKS, TED A	PEPPER DRIVE	THE WRAPSHACK	740.78	Title I annual parent meeting food
				<u>1,655.70</u>	
20180905	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM	(128.22)	Stereo system for outdoor assemblies
20180918	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US	53.07	PE Jerseys (Pennies) and radio battery for PE walkie talkie
				<u>(75.15)</u>	
20180902	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	516.77	Junction box, wallplate, HDMI, VGA, 35' SLIM, HDMI to HDMI w/ethernet; VGA cable, slim Raceway
20180902	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	61.83	Stereo cable, return of cable
20180902	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	15.86	AAA battery, AA battery, return of cable
20180907	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	4.85	USB 2.0 A/M to A/M 15'
20180907	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	91.80	HDMI right angle, vertical 270 wallplate, HDMI VGA, VGA cable, 35' SLIM
20180912	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	39.02	Wall plates, audio cables, vga cables for PD portables
20180918	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security system
				<u>755.12</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180902	MARTIN,SUZANNE	HILL CREEK	AMAZON COM	13.35	Office supplies
20180921	MARTIN,SUZANNE	HILL CREEK	WALMART COM	40.10	Student work station trays/stands
				<u>53.45</u>	
20180903	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US	43.99	Electrical cords for office
20180906	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US	57.98	Gloves for classroom
20180911	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US	30.14	Hearing protection headphones for a student
20180913	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*MT5Z77LN1	83.36	iPad accessories (case and strap)
20180913	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON.COM*MT66N0FJ2	49.35	Kevlar protection sleeves
20180917	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*MT0UE9LQ1	30.22	Montessori single shape puzzle
20180918	MCGINTY,MIRIAM	SPECIAL EDUCATION	BED BATH & BEYOND #474	125.99	Classroom supplies for Charlie (Mod Severe classroom)
20180928	MCGINTY,MIRIAM	SPECIAL EDUCATION	PAYPAL *ZILPRINTPUB	53.49	Textbook for School Psych Training
20180930	MCGINTY,MIRIAM	SPECIAL EDUCATION	NO TEARS LEARNING INC	265.00	Resources for Pre School
				<u>739.52</u>	
20180909	MCKINNON,KATHY	EDUCATIONAL SERVICES	SACRAMENTOC	200.00	2018 CAASPP California Science Test Academy
20180920	MCKINNON,KATHY	EDUCATIONAL SERVICES	SMARTNFINAL92910809291	17.88	Instructional Leadership Team meeting food
20180925	MCKINNON,KATHY	EDUCATIONAL SERVICES	SMARTNFINAL92910809291	78.31	Sept./Oct. Professional Development food
20180926	MCKINNON,KATHY	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	209.00	CRTs/Helping Kids Read Nonfiction travel
20180926	MCKINNON,KATHY	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	209.00	CRTs/Helping Kids Read Nonfiction travel
20180926	MCKINNON,KATHY	EDUCATIONAL SERVICES	EINSTEIN BROS BAGELS33	15.49	Food - CPI training
20180928	MCKINNON,KATHY	EDUCATIONAL SERVICES	OFFICE DEPOT #908	4.73	State Preschool supplies
				<u>734.41</u>	
20180920	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON COM	27.39	Prof. Dev. Supplies, books
20180921	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON COM	373.65	DROPS Grant - supplies/books
20180930	MINUTELLI,DAWN	EDUCATIONAL SERVICES	THE HOME DEPOT #0673	102.89	GLAD Training supplies
				<u>503.93</u>	
20180903	MONTLER,BONNER M	EDUCATIONAL SERVICES	VONS #1897	31.63	Food supplies for Imagine Learning Education training for 30 participants
20180910	MONTLER,BONNER M	EDUCATIONAL SERVICES	ADOBE *ACROPRO SUBS	179.88	Annual subscription for Acrobat DC Pro. Allows for managing and creating pdf reports
20180921	MONTLER,BONNER M	EDUCATIONAL SERVICES	AMZN MKTP US*MT9G05361	24.98	HDMI cable and auxiliary Aux cable for delivering presentations at sites without equipment
				<u>236.49</u>	
20180920	ORTEGA,KAREN	HUMAN RESOURCES	DOLLAR TREE	5.39	HR supplies
				<u>5.39</u>	
20180910	PEZONE,MELYNDA	CARLTON OAKS	WWW.ACTIVE4 ME	179.00	Running Club App Subscription
20180921	PEZONE,MELYNDA	CARLTON OAKS	CALIFORNIA SCIENCE TEACHERS	264.00	Science conference - J Schmitt
20180926	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*MT90O4PD1	50.00	Safety cones for recess area
20180927	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*MT6G74XQ2	210.00	Safety traffic cones
20180930	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*MT8DD0MR1	31.09	No left turn sign
				<u>734.09</u>	
20180906	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	CALIFORNIA READING ASS	1,100.00	CA Reading Association PD Institute travel
20180916	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	ASSOC SUPERV AND CURR	69.00	ACSD Membership (On-line access to Professional Development Materials) S. Pierce
20180921	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	SPOthero 844-324-7768	60.00	S. Pierce/Courageous Principal Institute travel/parking
				<u>1,229.00</u>	
20180914	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	WALMART.COM	330.24	Wall mounted monitor for ERC
20180920	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM	19.37	History/social science curriculum book
20180921	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	WAL-MART #1917	160.55	Apple TV for wall mounted monitor in ERC
20180923	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL*ITUNES.COM/BILL	39.98	Test apps for vetting process
20180923	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL*ITUNES.COM/BILL	2.99	Test apps for vetting process
20180927	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*MT3XV7VJ2	11.84	Computer mouse
20180930	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	EASELly INFOGRAPHICS	36.00	Annual subscription for infographic design software
				<u>600.97</u>	
20180902	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	12.15	Supplies for SSP
20180913	RIFFEL,MEREDITH	PUPIL SERVICES	PAYPAL *TEACHERSPAY	9.00	Calm Down Kit supplies
20180913	RIFFEL,MEREDITH	PUPIL SERVICES	MIND YETI PREMIUM	59.00	Annual premium subscription for computer program
20180914	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	19.37	Wipes for SDC class
20180919	RIFFEL,MEREDITH	PUPIL SERVICES	DAISO LA32 KEM	24.46	Items for Cool Down Kits
20180920	RIFFEL,MEREDITH	PUPIL SERVICES	MANSION	29.45	Paper for changing table at SC PK SDC
				<u>153.43</u>	
20180909	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US	22.90	Lanyards for Safety Patrol
20180909	SAUNDERS,LEAH	CARLTON HILLS	FULL SOURCE LLC	99.99	Bright yellow identification hats for Counselor Peer Mediation students
20180911	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM	11.36	Crossing Guard supplies
20180913	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US	50.85	Raffle tickets for ROAR recognition drawings
20180926	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MT03H7P72	9.99	Student behavior incentives
20180927	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*MT8TA7PM0	9.09	Sensory resource SDC class
20180928	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*MT8225XZ1	21.48	ROAR Literature books about inclusion and acceptance
20180930	SAUNDERS,LEAH	CARLTON HILLS	SCHOLASTIC READING CLU	151.00	Reading books for families and bilingual students attending ELAC Meetings
				<u>376.66</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180913	SHEEN, KRISTINA D	OST PROGRAMS	IKEA SAN DIEGO	226.17	Furniture for Pepper Drive OST
20180914	SHEEN, KRISTINA D	OST PROGRAMS	3749 EL POLLO LOCO	38.55	Lunch for ASES staff meeting
20180927	SHEEN, KRISTINA D	OST PROGRAMS	EB AGGRESSIONS TANTRU	5.00	YALE preschool Professional Development for staff
20180927	SHEEN, KRISTINA D	OST PROGRAMS	EB AGGRESSIONS TANTRU	10.00	YALE preschool Professional Development for staff
				<u>279.72</u>	
20180903	SIMKO, JOHANNA	PRIDE ACADEMY	STARBUCKS STORE 14489	30.00	Jr. High behavior incentives
20180912	SIMKO, JOHANNA	PRIDE ACADEMY	AMAZON.COM	153.51	Books for families
20180913	SIMKO, JOHANNA	PRIDE ACADEMY	AMAZON.COM*MT94G04I2	154.35	Books for families
20180917	SIMKO, JOHANNA	PRIDE ACADEMY	AMAZON.COM*MT1LM3LP2	21.12	Covering for outside bulletin board
20180918	SIMKO, JOHANNA	PRIDE ACADEMY	AMZN MKTP US*MT5MD7Z11	23.87	Paper for preferral bulletin board
20180918	SIMKO, JOHANNA	PRIDE ACADEMY	BANNERSONTHECHEAP.COM	85.82	Best Class award banners
20180921	SIMKO, JOHANNA	PRIDE ACADEMY	AMAZON.COM*MT9IC73D0	167.07	Books for professional development
20180921	SIMKO, JOHANNA	PRIDE ACADEMY	AMAZON.COM*MT1059NX0	17.61	Book for professional development
				<u>653.35</u>	
20180912	SIMPSON, DEBRA	RIO SECO	AMAZON.COM	55.97	Literacy Essentials book for professional learning
20180914	SIMPSON, DEBRA	RIO SECO	AMZN MKTP US	26.98	Photojournalism equipment for JH elective
20180916	SIMPSON, DEBRA	RIO SECO	AMZN MKTP US	58.96	Photojournalism equipment for JH elective
20180916	SIMPSON, DEBRA	RIO SECO	AMZN MKTP US	130.69	Photojournalism equipment for JH elective
20180918	SIMPSON, DEBRA	RIO SECO	AMZN MKTP US	284.46	Photojournalism equipment for JH elective
				<u>557.06</u>	
20180910	SOUTHCOTT, STEPHANIE	CARLTON HILLS	FITNESS FINDERS INC	85.50	PE incentives
20180924	SOUTHCOTT, STEPHANIE	CARLTON HILLS	AMZN MKTP US*MT1XT7TD1	19.98	Parent involvement supplies
20180927	SOUTHCOTT, STEPHANIE	CARLTON HILLS	TEACHERSPAYTEACHERS.CO	16.00	Parent take-away for Title I Guided Reading Night
				<u>121.48</u>	
20180909	STARKEY, MARK	INFORMATION TECHNOLOGY	AMAZON.COM	64.64	HC - 1 of: WD 2TB Elements Portable External Hard Drive - USB 3.0
20180913	STARKEY, MARK	INFORMATION TECHNOLOGY	BESTBUYCOM805562722411	75.41	Digital recorder for Lisa Arreola to record board meetings
20180914	STARKEY, MARK	INFORMATION TECHNOLOGY	AMAZON.COM	64.64	Hill Creek - Portable hard drive
20180919	STARKEY, MARK	INFORMATION TECHNOLOGY	AMZN MKTP US	36.36	Carlton Oaks - External USB CD DVD writer
20180920	STARKEY, MARK	INFORMATION TECHNOLOGY	AMAZON.COM	(64.64)	Refund - HC - 1 of: WD 2TB Elements Portable External Hard Drive - USB 3.0
20180928	STARKEY, MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*MT17G9X30	89.97	Cajon Park - Samsung toner drum cartridge
20180928	STARKEY, MARK	INFORMATION TECHNOLOGY	AMAZON.COM*MT4U76XC0	16.15	Transportation - Wireless keyboard and mouse combo
20180928	STARKEY, MARK	INFORMATION TECHNOLOGY	AMAZON.COM*MT4IV2X51	16.15	Transportation - Wireless keyboard and mouse combo
20180930	STARKEY, MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*MT06W9M30	36.43	Carlton Oaks - External USB CD DVD writer
				<u>335.11</u>	
				<u>19,022.92</u>	

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2018-19 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Oaks School	5.5	180	\$0.5450	\$539.55
Sycamore Canyon School	8.2	199	\$0.5450	\$889.33
Sycamore Canyon School	5.0	199	\$0.5450	\$542.28
Sycamore Canyon School	14.0	180	\$0.5450	\$1,373.40
Total:				\$3,344.56

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$3,344.56 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

BACKGROUND:

Government Code sections 66001 and 66006 require school districts to make certain findings and a report available to the public each year related to the collection and use of Level 1 and Level 2 Developer Fees. Specifically, Government Code section 66006 requires that, within 180 days after the last day of each fiscal year, a report regarding each separate account or fund in which these fees are deposited be made available to the public and be reviewed at a regularly scheduled Board meeting. The report is to contain the following information:

- A brief description of the type of fee in the account or fund
- The amount of the fee
- The beginning and ending balance of the account or fund
- The amount of the fees collected and the interest earned
- An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with the fees
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan
- The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001

This code also stipulates that the report be reviewed at a regularly scheduled Board meeting not less than 15 days after the report is made available to the public. Notice of the meeting is to be mailed to any parties expressing an interest, in writing, for receiving a mailed notice. The District has no requests on file for mailed notices.

Notice of the availability of the report was posted in three (3) prominent places within the District 15 days prior to this meeting.

RECOMMENDATION:

It is recommended that the Board of Education accept the Annual and Five-Year Developer Fee Report pertaining to transactions for the 2017-18 fiscal year and facility plans for the subsequent 5 years.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact reported is \$2,268,743 in Developer Fees collected in 2017-18 and an ending balance in the Fund of \$2,596,270.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

**THE SANTEE SCHOOL DISTRICT
ANNUAL AND FIVE –YEAR FEE REPORT FOR THE 2017-18
FISCAL YEAR**

It is a requirement of Government Code Sections 66006 and 66001 that school districts provide certain financial information to the public each year. The report must be made available for public review 180 days after the close of the previous fiscal year. Developer fees are intended to be used for the construction and reconstruction (modernization) of school facilities to accommodate students from new development. Developer fees are not intended for general revenue purposes.

I. THE DISTRICT PROVIDES THE FOLLOWING INFORMATION IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 FOR THE 2017-18 FISCAL YEAR

A. THE FEES REPORTED ARE LEVEL I FEES ONLY

B. AMOUNT OF DEVELOPER FEES

The fee amounts reported were authorized by the District’s Board of Education. The fees partially mitigate the impact caused by new residential and commercial construction and do not adequately fund the District’s school facility needs.

Amount of Fees Collected	Amount of Interest Earned
\$2,268,743	\$16,852

C. BEGINNING AND ENDING BALANCE OF ACCOUNT

	Fees
Beginning Balance (7/1/17)	\$352,779
Ending Balance (6/30/18)	\$2,596,270

D. FEES WERE EXPENDED FOR THE FOLLOWING PROJECTS IN FISCAL YEAR 2017-18

**SANTEE SCHOOL DISTRICT
ITEMIZED FEE EXPENDITURES
2017-18**

Project Description	Percentage Funded with Fees	Amount
PRIDE Academy- PE Lockers	20.00%	13,283
Pepper Drive- Classroom Furniture for Growth	100.00%	4,349
Other Facility Related Services	100.00%	24,471
Total Expenses		42,103

E. DURING THE 2018-19 FISCAL YEAR THE DISTRICT WILL COMMENCE CONSTRUCTION ON THE FOLLOWING PROJECTS IF SUFFICIENT FUNDS ARE COLLECTED

Project	Estimated/Actual Commencement Date
New Furniture & Equipment for Growth	August 2018

The District has determined that funds are not sufficient to fund the following projects but anticipate the commencement on the following projects at a future date.

Project
New Classroom / Learning Resource Center addition at Chet F. Harritt
New Learning Resource Center at PRIDE Academy
New Learning Resource Center at Sycamore Canyon

F. THE DISTRICT HAS TRANSFERRED OR MADE LOANS FROM THE ACCOUNT AS NOTED

(If not applicable, do state N/A)

Description of Interfund Transfer or Loan	Funds to Which Reportable Fees Are Loaned	Amount	Date Loan Repaid	Rate of Interest
N/A	N/A	N/A	N/A	N/A

II. PROJECTS PROPOSED IN THE NEXT FIVE YEARS FOR WHICH FEES WILL BE EXPENDED

A. The fees are collected on new residential and commercial development within the District to fund school facilities required to serve students generated by new development. The fees will be used to fund construction and reconstruction (modernization) of school facilities and provide interim housing as necessary.

B. RELATIONSHIP BETWEEN FEES COLLECTED AND PURPOSE FOR WHICH THEY ARE COLLECTED

There is a reasonable relationship between fees charged and the need for construction and reconstruction (modernization) of school facilities. The School District does not have adequate facilities to accommodate students from new development. The fees collected do not exceed the cost of providing adequate school facilities.

C. SOURCES OF FUNDING

Source of Funding	Amount of Funding Anticipated to be Received to Complete Financing of School Facilities
1. State Funding Program Funds	\$0
2. State Hardship Funds	\$0
3. Community Facilities Districts	\$0
4. General Obligation Bond Proceeds	\$15,370,000
5. Redevelopment Pass-Through Agreements	\$0
6. Statutory School Facility Fees Level I	\$2,520,000
7. Alternative School Facility Fees Level II	\$0
8. Mitigation Payments	\$0
9. Certificates of Participation	\$0
10. SB-201 Fees	\$0
11. Land Sale Proceeds	\$6,230,000
11. Total Funding (Anticipated)	\$24,120,000

**Santee School District
TO BE COMPLETED IN THE NEXT FIVE YEARS**

PROJECT NAME: Furniture and Equipment for Growth
Total Cost of Project: \$20,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. Developer Fees	\$20,000	August 2018
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: New Classroom / Learning Resource Center Addition at Chet F. Harritt
 Total Cost of Project: \$16,100,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. Developer Fees	\$2,500,000	TBD
2. GO Bond Proceeds	\$13,600,000	
3.	\$	
4.	\$	

PROJECT NAME: New Learning Resource Center at PRIDE Academy
 Total Cost of Project: \$4,000,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. GO Bond Proceeds	\$1,770,000	TBD
2. Land Sale Proceeds	\$2,230,000	
3.	\$	
4.	\$	

PROJECT NAME: New Learning Resource Center at Sycamore Canyon
 Total Cost of Project: \$4,000,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. Land Sale Proceeds	\$4,000,000	TBD
2.	\$	
3.	\$	
4.	\$	

(Use additional sheets as necessary.)

D. SUMMARY OF ANTICIPATED REVENUE AND PROJECT COSTS

Total Funds Needed (Add total of projects to be completed in next five years)	\$24,120,000
Total Anticipated Funds (Line 11 of Funding Sources)	\$24,120,000
Shortfall	\$0

Consent Item D.2.8.
Prepared by Karl Christensen
November 6, 2018

Approval to Submit Application for PL 81-874 and
Designation of Authorized Representative

BACKGROUND:

PL 81-874 Federal Impact Aid is available to districts for students whose parents live or work on military bases or at other federal facilities. Part of the application process for obtaining the PL 81-874 money requires that we receive approval for the application process, which is prepared online in January, from our Board of Education. The Board is also required to name an authorized District representative.

RECOMMENDATION:

It is recommended that the Board of Education approve filing the application for PL 81-874 Federal Impact Aid funds for fiscal year 2018-19 and name Karl Christensen, Assistant Superintendent of Business Services, as the authorized District representative.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The District will receive income of approximately \$80,000 per fiscal year.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
 Prepared by Karl Christensen
 November 6, 2018

Approval/Authorization/Ratification of Change Order
 #2 for Bid #1718-077-109, Installation and Site Work
 for New Modular Classroom Buildings At Rio Seco
 School

BACKGROUND:

At the October 16, 2018 meeting, the Board of Education authorized/ratified Change Order #1 for \$53,252 and filing of a Notice of Completion with the County Recorder for Bid #1718-077-109: Installation and Site Work of New Modular Classroom Buildings at Rio Seco School. Due to numerous unforeseen conditions and scope changes on this project, there were additional change orders still needing to be quantified and finalized.

In order to not create excessive delays in payments to sub-contractors, it is necessary to bring these additional change orders to the Board in two additional action items. Change Order #2, to be acted upon for this meeting, incorporates various modifications to the scope of the original contract described below:

Description	Value
Additional Fencing & Railings.	\$29,743.00
Additional Demo Items (Excludes Asphalt	\$7,500.00
New SDG&E Vault Sections & Comm Handhole	\$2,517.00
Asphalt & Base Credit	(\$26,237.00)
Toilet Accessories Credit	(\$2,951.00)
Locating Credit with CPL	(\$805.00)
Petromat Dump Fees	\$6,499.00
Seal Coat	\$1,876.00
Deepen Unglued Waterline / Relo Tether Ball	\$1,851.00
Door Hardware Credit	(\$4,731.00)
Total	\$15,262.00

Although the project is complete, some change orders that were authorized remain to be quantified and finalized. A final item for Change Order #3 will be brought back when the remaining change orders are finalized.

RECOMMENDATION:

It is recommended that the Board of Education Approve/Ratify Change Order #2 for Bid #1718-077-109 – Installation and Site Work of New Modular Classroom Buildings at Rio Seco School.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$15,262 from the Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.3.1.

Approval of Memorandum of Understanding Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2018-2019

Prepared by Dr. Stephanie Pierce
November 6, 2018

BACKGROUND:

The After School Education and Safety Program (ASES) operates in accordance with the provisions of the California Education Code (EC) sections 8482-8484.7 and has provided before and after school programs since the 2007-2008 school year. This program delivers a minimum of 1.5 hours of activities before school and a minimum of 3.0 hours after school. ASES is eligible to receive a three-year grant that shall be awarded in three one-year increments and is subject to semiannual attendance reporting once every three years and has proven to be a successful program.

Included in the Memorandum of Understanding (MOU) are stipulations and conditions such as attendance and staffing requirements, expenditure and monitoring guidelines, and pupil and school safety. Presented tonight is the MOU for approval.

RECOMMENDATION:

Administration recommends approval of the MOU between ASES and San Diego County Superintendent of Schools for fiscal year 2018-2019.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

ASES is a self-supporting, fee-based program and will not impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

MEMORANDUM OF AGREEMENT

This Agreement for the After School Education and Safety (ASES) is entered into this 1st day of July 2018 by and between the **San Diego County Superintendent of Schools** (herein known as "SDCOE" or "County") and **Santee School District** (herein known as "District") who agrees to provide the services in accordance with the provisions of the California *Education Code* (EC) sections 8484.7-8484.9. Failure to comply with the following grant rules, regulations, and policies may result in denial of the remaining grant amount and an invoice from the County to the District for up to the entire grant amount allocated for the ASES Program. Any invoice from the California Department of Education (CDE) to the County due to the District's failure to comply with grant rules, regulations and policies will result in the District reimbursing the full invoice amount(s) to the County within 30 days of submission of such invoice(s).

1. General Conditions:

ASES Program Hours of Operation and Attendance Requirements:

1. The After School Program will begin operation immediately upon the end of the regular school day and operate until at least 6:00 pm for a minimum of 15 hours per week, and on every "regular school day" and any day that students attend and instruction takes place.
2. For After School programs, provide program services for a minimum of three hours and at least up to 6:00 p.m. every regular school day. For Before School programs, provide program services for a minimum of 1 1/2 to 2 hours every school day as stipulated in the individual application.
3. Elementary students to participate every day that the after school component operates. Middle school and/or Junior high school should participate a minimum of nine (9) hours a week and three (3) days a week to accomplish ASES after school component program goals.
4. Establish a policy for early release of students attending the ASES after school component needing to leave a program before closing which includes written parental permission stating the dates, times, and reasons for the early release. However, the after school component must remain open until at least 6:00 p.m.
5. Ensure that Elementary students participate in every day's activity that the ASES before school component is operational. Middle school or Junior high school should participate a minimum of six (6) hours a week or three (3) days a week to accomplish program goals.
6. Establish a policy for late arrival of those students attending the ASES before school component needing to arrive late to the before school component of the program. This late arrival policy should include parental permission stating dates, times and reasons for the late arrival.
7. To ensure that subsequent ASES grant awards will not be reduced due to insufficient program attendance and performance, District must enforce the grant rules in compliance with **California Education Code 8483.7. (a) (1) (A)**. California Education Code 8483.7. (a) (1) (A) states: Each school that establishes a program pursuant to this article is eligible to receive a three-year direct grant, that shall be awarded in three one-year increments and is subject to semiannual attendance reporting and requirements as described in Section 8482.3 once every three years:

- i. The CDE shall provide technical support for development of a program improvement plan for grantees under the following conditions:(I) If actual pupil attendance falls below 75 percent of the target attendance level in any year of the grant. (II) If the grantee fails, in any year of the grant, to demonstrate measurable outcomes pursuant to Section 8484.
- ii. The CDE shall adjust the grant level of any school within the program that is under its targeted attendance level by more than 15 percent in each of two consecutive years.
- iii. In any year after the initial grant year, if the actual attendance level of a school within the program falls below 75 percent of the target attendance level, the CDE shall perform a review of the program and adjust the grant level as the CDE deems appropriate.

Failure to comply with **California Education Code 8483.7 shall result in a reduction of the ASES grant award allocations.**

2. Web-Based Attendance and Daily Attendance Accountability Requirements

1. In FY 18/19 District receiving ASES funds must implement the City Span Web-based Attendance Tracking System (www.youthservices.net/sandiego) for daily program attendance entry.
2. District must fully utilize the “Automated Card Scanning” capability for the system. The City Span Web-based Attendance Tracking System will ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES program.
3. Use the web-based attendance system’s card scanning features to ensure that all students are counted for attendance purposes in compliance with *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).
4. Should District choose not to implement the City Span System the District must provide a description and demonstration of their attendance tracking system to SDCOE for review. All districts choosing not to use the SDCOE Web-based Attendance System must fully demonstrate that the attendance system they implement has the necessary capability to ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES program. Also, all Districts choosing not to use the City Span system must use daily automated attendance features that will ensure that all students that are counted for attendance purposed follow *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1). All non-City Span systems will be reviewed by SDCOE staff to ensure State Audit Guide and California Education Code compliance. Each District will be subject to site review of the attendance procedures at a minimum of 15 ASES programs. During the attendance review the District’s system must ensure that all Early Release/Late Arrival Policies as well as ensure that all students that are counted for attendance purposed follow *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).

5. District will identify key staff members to participate in trainings provided by SDCOE/City Span for implementation of the new Card Scanning System.
6. In addition, District must monitor on a weekly basis that all student sign-in (AM Program) and sign-out (PM Program) times comply with the Early Release/Late Arrival times on file for each student.

3. Staffing Requirements:

1. District must ensure a student-to-staff ratio of no more than 20 to 1 at all ASES sites.
2. District must establish qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the District.
3. District shall be solely responsible for students, staff, and parents accessing services under this Agreement. District certifies that it shall provide adequate supervision of the students, parents, staff, trainees and other providers, and that its staff will follow legal guidelines on reporting child abuse/neglect.
4. District must certify that all personnel providing services to students are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students, and that such personnel has already provided evidence of freedom from tuberculosis prior to starting service at the school site.
5. District must reserve the right to accept or reject the assignment of any personnel and the right to remove him/her from District's premises.

4. State Mandated Data and Evaluation Requirements:

1. Participate in statewide evaluation process as determined by the CDE and provide all required information.
2. Respond to additional surveys or other methods of data collection that may be required throughout the duration of the program.
3. Annually provide participating pupils' regular school day and program attendance and test results as required by CDE.
4. To standardize procedures and collection tools developed for evaluation purposes.
5. Ensure the timely and accurate collection of data required to conduct the ASES program evaluations including but not limited to Annual Performance Reports.
6. District will submit an annual ASES Program Continuous Quality Improvement Plan (CQI) at the District and site level as required by California Senate Bill (SB) 1221. These requirements are codified in Section 8484 of the 2017 California Education Code. While the quality improvement process should be undertaken at the program level, District is responsible for ensuring that it is fully implemented at all of their sites. District is required to report the CQI via the City Span Web-based Attendance and Fiscal Management System by October 10, 2018. District is also responsible for following the county-wide CQI process that has been established by Educational Resource Consultants (ERC).

5. Student Reimbursement Rate, Payment, and Program Expenditure Guidelines

1. Distribute allocated funds to participating schools and ensure fiscal responsibility in accordance with CDE guidelines. This includes a reimbursement calculation formula that is consistent with CDE guidelines that provide for a rate of \$8.19 per student per day for PM (After School) reimbursement and a rate of \$5.46 per student per day for AM (Before School) reimbursement.
2. Allow participation of any student of a participating school regardless of their ability to pay.
3. Upon notification of overpayment of the ASES grant in excess of the grant award amount or request for reimbursement of unexpended ASES grant funds by the CDE, the District will be required to return the entire amount of funding in question to the SDCOE.
4. Ensure that expenditures shall comply with all applicable provisions of state and local rules, regulations and policies relating to the administration, use, and accounting for public school funds, including, but not limited to, the EC.
5. Failure to comply with California Education Code 8483.7 shall result in a reduction of the ASES grant award during the current fiscal year or in subsequent years of the grant.

6. Federal Program Monitoring and Annual Program Audit Guidelines.

1. The District follows all fiscal and auditing standards required by the CDE. (EC §§ 8482.3(f) (5), 8484.8(b) (3), (4).).
2. Provide a copy of Federal Program Monitoring (FPM) and Annual Program Audit findings/exceptions to SDCOE relative to the administration of the ASES Grant Requirements per California State Education Code Sections 8482-8484.6 and the Standards and Procedures for Audits of California K-12 Local Education Agencies 2018-2019; Article 3.1. § 19846. After School Education and Safety Program.
3. Participate in Federal Program Monitoring (FPM) training as conducted by SDCOE.

7. Budget Restrictions

1. No more than 15% of the grant monies may be used for administrative costs (including indirect costs equal to the lesser of 5% of the grant amount or the District approved CDE indirect cost rate).
2. Each grantee must expend at least 85% of grant funding directly for pupils.
3. Identify and secure Matching Funds/In-Kind Contributions for the ASES program that garner cash or contributions to the equal to at least 33% or one-third of the total annual grant amount for District. District is required to submit the 33% Match/In-Kind via the City Span Web-based Attendance and Fiscal Management System by October 10, 2018.
4. No more than 15% of the annual grant amount may be used for start-up costs in year one only.
5. Funds must supplement, not supplant, existing services. Programs cannot use ASES funds to pay for existing levels of service.

6. Only sites operating programs are eligible to claim administrative, operational, and/or start-up.
7. The District maintains an inventory record for each piece of equipment, with an acquisition cost of \$500 or more per unit that is purchased with state and/or federal funds. Also, District has conducted a physical check of the inventory of equipment within the past two years and has reconciled the result with inventory records. (34 CFR 80.32(d) (2).) District will also be required to report and all Inventory Items via the City Span Web-based Attendance and Fiscal Management System by October 10, 2018.
8. The record describes the acquisition by:
 - (a) Type
 - (b) Model
 - (c) Serial number
 - (d) Funding source
 - (e) Acquisition date
 - (f) Cost
 - (g) Location
 - (h) Current condition
 - (i) Transfer, replacement, or disposition of obsolete or unusable equipment
EC § 35168; 5 CCR 3946; 34 CFR 80.32(d) (I.)
9. To ensure that District follows all fiscal and auditing standards required by the California Department of Education (EC §§ 8482.3(f)(5), 8484.8(b)(3), (4).), District can be required to provide copies of the following documents to SDCOE:
 - Before and After School Program (BASP) contracts – for ASES subcontracts to provider agencies that operate Before and/or After School Programs.
 - BASP duty statements and/or job descriptions that are related to the cost that are associated with operating the BASP.
 - BASP reports program expenditures at the District and site level that clearly demonstrate that the 85/15 requirement is met. District will be required to submit the 85/15 reports via the City Span Web-based Attendance and Fiscal Management System by October 10, 2018.
 - BASP line item budgets.
 - BASP time sheets, including time accounting methods.
10. The District will need prior approval from SDCOE to make a capital expenditure purchase with ASES grant funds of \$5,000 or more. Including replacement equipment, other capital assets, and improvements which materially increase the value or useful life of equipment or other capital assets are allowable as a direct cost when approved by the awarding agency.

The Federal requirements found in the OMB guidance cited at Title 2, *Code of Federal Regulations(CFR)*, Part 200.313 (Cost Principles for Equipment and other capital expenditures), require a grantee or sub-grantee to obtain prior written approval from its awarding agency before incurring the cost of a capital expenditure. Both the OMB

guidance and generally accepted accounting principles identify equipment as a capital expenditure.

8. Additional ASES Program Operation Requirements

1. Designate an ASES Contact person.
2. Ensure the designated ASES Contact attends the scheduled ASES District Contact meetings provided by the After School Administrative Program Support Center (ASC), the Children's Initiative (CI), and the San Diego County Office of Education.
3. Operate the ASES Program to improve academic achievement and provide safe and healthy recreation and prevention activities for students at qualified school sites.
4. Commit resources to ensure the delivery of integrated, age-appropriate ASES programs.
5. Ensure that the program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following core content subject areas: language arts, mathematics, history and social science, science and computer training.
6. The program will have an educational enrichment element that may include, but not limited to fine arts, recreation, health awareness, physical fitness and prevention activities. Such activities should be determined based on students' needs and interests.
7. Plan the program through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g. city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
8. If the site is not located on a school campus, it must be as accessible and available as the school site with safe transportation being provided by District or designee to enrolled pupils.
9. Provide a snack that conforms to nutrition standards as established by the U.S. Department of Agriculture.
10. Provide information regarding the After School Program in a form and language that is easily understandable to all parents.
11. Each partner in the application will share responsibility for the quality of the program.
12. Collaborate and coordinate with the regular school day program.
13. Identify, assign, and maintain indoor/outdoor space at participating school sites that are to be utilized by the ASES program.
14. Notify the County in the event the District intends to close or relocate an ASES program school site, either temporarily or permanently.
15. All staff and volunteers will fulfill health screening and fingerprint clearance requirements in current law according to District policy
16. Each ASES funded District will be responsible for the development of a FY 2018-2019 After School Program Plan as part of the San Diego ASES program Consortium. The District's ASES Program Plan template has been provided by the California Department of Education. Working in collaboration with the District Contact, Site Coordinator, Site Principal and other CBO partnerships the District ASES program plan is due on October 17, 2018 to SDCOE via City Span.
17. District staff will review the ASES program plan annually and provide updates and/or revisions based on ASES program components, California Department of Education guidelines, identified district program changes based on grant reduction or new sites.

18. Each district ASES Program plan will identify FY 2018-2019 Attendance Goals described in Section VII of the San Diego Consortium After School Program Plan.
19. Ensure that ASES staff attends countywide, regional, and district-training opportunities designed to maximize program effectiveness.
20. Host scheduled technical assistance site visits conducted by staff from the After School Administrative Program Support Center (ASC) and the Children's Initiative.
21. Work with staff from the ASC and the Children's Initiative to review site visitation and technical assistance reports and plan for continuous program improvement.
22. Ensure the proper record keeping and documentation of program activities and the timely submission of all required reports.
23. Contribute 2% from the grant funds to SDCOE for countywide program coordination, training, technical assistance and administrative support.

9. As the official Grantee of Record, the County will provide the following:

1. In coordination with District, inform statewide after school efforts impacting San Diego County by working with the California Department of Education, the Governor's Office, the Office of the Secretary of Education, the Department of Finance, the California State Legislature, and the California Advisory Committee on Before and After School Programs.
2. In coordination with District, educate and involve stakeholders and elected officials including: parents, government agencies, community organizations and the private sector in after school issues and efforts.
3. Serve as the fiscal, technical, and program liaison between the Districts, school sites, and the California Department of Education regarding the ASES programs.
4. Maintain files of MOAs and invoices submitted by implementing districts.
5. Establish and maintain master files of ASES participants, funding levels, attendance, expenditures, allocations and payment transmittals.
6. Verify all ASES funding levels and allocations based on official records provided by CDE.
7. Ensure the timely collection of all required data and submission of evaluation reports, and incur the associated sub-contracted costs, as negotiated.
8. Develop, verify, and obtain appropriate signatures on all required ASES reports for submission to CDE.
9. Using information provided by CDE, prepare end of grant reconciliation reports and submit to CDE by the required deadlines.
10. Provide funding notification and payment distribution to districts in a timely manner.
11. Ensure that program goals are met efficiently and effectively.
12. Ensure that information on fiscal requirements is shared with all partners expediently.
13. Compile required annual progress reports and submit them in a timely manner.
14. Share data on program process and outcomes via District Contact meetings and Consortium Steering Committee meetings.
15. Convene, in coordination with the District, meetings of after school stakeholders, as necessary.
16. Coordinate any publicity, press releases or media coverage of programs with District prior to release and distribution.
17. Ensure that all staff positions, project materials, or services funded with the 2% consortium fee directly provide and serve the county's ASES funded before and after school programs.

18. Provide training and technical assistance to Districts in San Diego County in excess of those provided through the ASC resources.
19. Ensure the development and maintenance of a web-based attendance reporting system for use of all consortium members for Phase I (District Monthly Attendance Reporting). Additionally, provide Phase II (Daily Site Attendance Reporting) and Phase III (Student Uploading of data from Infinite Campus) as venues to participating districts.
20. Ensure consortium-wide program evaluation and the preparation of CDE required evaluation reports.
21. Conduct annual needs assessment and convene task forces for needed areas of program training, technical assistance, products and support.
22. With input from consortium members, develop protocols for site visits, information sharing, advocacy, public relations and marketing activities, and other events impacting after school programs.
23. Provide training and technical assistance in preparation for Federal Program Monitoring (FPM) visits from California Department of Education. This preparation will include mock site visits.

10. Terms and Conditions of the Grant Award

1. All statutes and regulations applicable to each program under which state funds are made available through this application will be met by the District in its administration of each site program. The district will follow its program plans as specified by the agency application.
2. District will make reports to the County as necessary to enable the County to perform its duties and will maintain such records and provide access to those records as the County deems necessary. The District shall maintain such records for at least five years after the completion of the activities for which the funds are used.
3. District will make any application, evaluation, periodic program plan, or report relating to each program available to parents and other members of the general public. (California Public Records Act, Government Code Section 6250 et seq.)
4. **Record revenues and expenditures for this grant as follows: for Standardized Account Code Structure (SASC) coding, use Resource Code 9065 and Revenue Object Code 8677. For expenses, use Goal 7111 – Non agency Educational appropriation function and object code where the funds are expended.**
5. This grant shall be administered in accordance with the provisions of California Education Code (EC) sections 8482-8484.6. Further, expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including, but not limited to, the Education Code of the State of California.
6. The grantee shall use these funds in accordance with the approved application.
7. If a program participant receives state funds to operate ASES in excess of the amount warranted due to the program failing to operate and the program serving fewer pupils than planned, raising an inadequate amount of matching funds, failing to expend funds fully or any other reason during the grant period, the county shall reduce any subsequent allocations by the amount equal to the overpayment.

8. If an ASES program site stops program operations, the county will bill the agency for the amount of the overpayment. If payment is not received within three months of the billing invoice date, any overpayment will be withheld from the next payment to the district.
9. District shall submit quarterly expenditure reports and program reports (including evaluation reports) as required. **FAILURE TO SUBMIT INTERIM REPORTS AS REQUIRED MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT. FAILURE TO SUBMIT AN ANNUAL EXPENDITURE REPORT WITHIN THREE MONTHS OF THE REPORTING DATE MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT.**
10. **FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT WITHIN SIX MONTHS OF THE REPORTING DATE WILL RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ADVANCED AND POSSIBLE REDUCTION OF ANY SUBSEQUENT YEARS' GRANT (S).**
11. District shall comply with the General Assurances attached to this MOA.
12. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.
13. The CDE GRANT NO., FY, PCA, VENDOR NO., and SUFFIX as specified below will be used on all communications:

**CDE GRANT NO. 37-24239-1037-EZ FY 18/19: PCA: 24239
VENDOR NO. 1037: SUFFIX NO. EZ**

11. PERIOD OF AGREEMENT- COMPENSATION/COST AND PAYMENT

SCHEDULE

According to the terms of the ASES Program (ASES) grant, the term of this Agreement shall be July 1, 2018 through June 30, 2019.

The After School Education and Safety Programs are considered direct grants and CDE shall pay grantees (County) according to the following schedule authorized in Education Code 8482.4:

“The department shall allocate 65 percent of the first-year grant amount no later than 30 days after the grantee submits the grant award acceptance letter to the CDE. Of the remaining 35 percent of the grant, the CDE shall allocate 25 percent or more of the funds within the operational period of the program and may retain up to 10 percent of the total grant until all administrative requirements of the grant have been met.”

Program funds will be dispersed to District based on Education Code 8482.4 reimbursement from CDE. Annual ASES allocation(s) **shall not exceed * \$210,409.78** for District. However, District will only report expenditure up to \$206,201.58 (98% of \$210,409.78) and will receive a total of \$206,201.58 if the district expends all their grant allocation and is in compliant with all grant requirements.

Payments of the grant may actually differ from the granted amount as determined by CDE due to: 1) Non operation of a program at a school sites or non-operation of a funded grant component. 2) The districts inability to expend the total grant award by the June 30, 2019 final expenditure deadline for all ASES grant funds as determined by CDE. 3) Any ASES program Audit Findings or Program Compliance issues that result in the reduction of grant award or repayment of expended ASES funding will be paid by District.

All payments will be made by SDCOE subsequent to actual receipt of funds from CDE.

** SDCOE will retain 2% of grant funds for countywide program coordination, technical assistance and program support, as agreed herein and this should not be reported in the district expenditure report.*

12. DISTRICT & COUNTY CONTACT PERSONS' NAMES & ADDRESSES

District Contact:

Kristi Sheen, DST Coordinator
9619 Cuyamaca Street
Santee, CA 92071
(619) 258-2369
kristi.sheen@santeesd.net

County Contact:

Daymon Beach, Senior Manager
SDCOE, Student Support Services
6401 Linda Vista Road Rm 212E
San Diego, CA 92111
(858) 569-3133

13. CONFIDENTIALITY

1. This agreement, all communications and information obtained by District from the County Office relating to this agreement, and all information developed by District under this agreement, are confidential. Except as provided in Subsection 3, without the prior written consent of an authorized representative of the County, District shall neither divulge to, nor discuss with, any third party either the work and services provided hereunder, or any communication or information in connection with such services or work, except as required by law. Prior to any disclosure of such matters, whether as required by law or otherwise, District shall inform the County, in writing, of the nature and reasons for such disclosure. District shall not use any communications or information obtained from the County for any purpose other than the performance of this agreement, without the County's written prior consent.
2. At the conclusion of the performance of this agreement, District shall return to the County all written materials constituting or incorporating any communications or information obtained from the County. Upon the County's specific approval, District may retain copies of such materials, subject to the requirements of Subsection 1.
3. District may disclose to any subcontractor, or County approved third parties, any information otherwise subject to Subsection 1 that is reasonably required for the performance of the subcontractor's work. Prior to any such disclosure, District shall obtain

the subcontractor's written agreement to the requirements of Subsection 1 and shall provide a copy of such agreement to the County.

4. District represents that it shall not publish or cause to be disseminated through any press release, public statement, or marketing or selling effort any information which relates to this agreement without the prior written approval of the County.
5. District obligation of confidence with respect to information submitted or disclosed to District by County hereunder shall survive termination and comply with all requirements outlined in this Agreement which is attached hereto and made a part hereof.

14. CONFIDENTIALITY OF SERVICES

Identities of all respondents including but not limited to staff, principal(s), parent(s), student(s) and individual responses on surveys in conjunction with this evaluation will be kept confidential by the Contractor. Reports generated will reflect aggregated data. No individual responses will be used. Contractor is not authorized to redistribute or share any data or information with any agency, entity or individual without the written consent of the County.

Contractor agrees to all of the following:

(a) Neither Contractor nor any of its Subcontractors shall disclose Private Information obtained from the County in the performance of this Agreement to any other Subcontractor, person, or other entity, unless one of the following is true:

- (i) The disclosure is authorized by this Agreement;
- (ii) The Contractor received advance written approval from the Contracting Department to disclose the information; or
- (iii) The disclosure is required by law or judicial order.

(b) Notwithstanding any other provisions of law, any school District, including any county office of education or superintendent of schools, may participate in an interagency data information system that permits access to a computerized database system within and between governmental agencies or Districts as to information or records which are non-privileged, and where release is authorized as to the requesting agency under state or federal law or regulation, if each of the following requirements are met:

- (i) Each agency and school District shall develop security procedures or devices by which unauthorized personnel cannot access data contained in the system.
- (ii) Each agency and school district shall develop procedures or devices to secure privilege or confidential data from unauthorized disclosure.
- (iii) Each school district shall comply with access log requirements of Section 49064.
- (iv) The right of access granted shall not include the right to add, delete, or alter data without the written permission of the agency holding the data.

- (v) An agency or school District may not make public or otherwise release information on an individual contained in the database where the information is protected from disclosure or release as to the requesting agency by state or federal law or regulation.

(c) Any disclosure or use of Private Information authorized by this Agreement shall be in accordance with any conditions or restrictions stated in this Agreement. Any disclosure or use of Private Information authorized by a Contracting Department shall be in accordance with any conditions or restrictions stated in the approval.

(d) Any failure of Contractor to comply with the Nondisclosure of Private Information Ordinance shall be a material breach of this Agreement. In such an event, in addition to any other remedies available to it under equity or law, the County may terminate this Agreement, debar Contractor, or bring a false claim action against Contractor.

15. TERMINATION FOR CONVENIENCE

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time, for the County's convenience. Upon receipt of such notice, District shall:
 - a) Immediately discontinue all services affected (unless the notice directs otherwise) and
 - b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
2. If the termination is for the convenience of the County, District shall submit a final invoice within 60 days of termination and upon approval by the County, the County shall pay District the sums earned for the services actually performed prior to the effective date of termination and other costs reasonably incurred by District to implement the termination.
3. District shall not be entitled to anticipatory or consequential damages as a result of any termination under this section. Payment to District in accordance with this section shall constitute the District's exclusive remedy for any termination hereunder. The rights and remedies of the County provided in this section are in addition to any other rights and remedies provided by law or under this agreement.

16. TERMINATION FOR DEFAULT

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time because of the failure of District to fulfill its contractual obligations. Upon receipt of such notice, District shall:
 - a) Immediately discontinue all services affected (unless the notice directs otherwise) and

- b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
- 2. If the termination is due to the failure of District to fulfill its contractual obligations, the County may take over the services, and complete the services by contract or otherwise. In such case, District shall be liable to the County for any reasonable costs or damages occasioned to the County thereby.

17. INDEPENDENT CONTRACTOR

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, District is acting as an independent contractor and not as an officer, agent, or employee of the County.

18. HOLD HARMLESS

District agrees to hold harmless, defend, and to indemnify the County, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, District performance, or lack thereof, under this Agreement.

19. WORKERS' COMPENSATION

District shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or District shall sign and file with the County the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

20. NON-FUNDING

Notwithstanding any of the foregoing provisions, if for any fiscal year of this Agreement the San Diego County Board of Education fails to appropriate or allocate funds for future periodical payments under this Agreement, the County will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated, and may terminate this Agreement with 30 days' written notice.

21. AUDIT

District agrees to maintain and preserve until five years after termination of the Agreement with the County, and to permit the State of California or any of its duly authorized

representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

22. INSURANCE REQUIREMENTS

District must ensure that it shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the Superintendent of Schools from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	<u>\$1,000,000</u> Amount
Auto Liability Comprehensive form - Owned, Non-owned Hired	Bodily Injury and Property Damage Combined	<u>\$1,000,000</u> Amount

District shall file, with the County, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

23. GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

24. COMPLIANCE WITH LAW

District shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, and purchasing practices, and wages, hours, and conditions of employment, including non-discrimination.

25. FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

26. TOBACCO-FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

27. PUPIL SAFETY / SCHOOL SAFETY ACT

Pupil Safety/School Safety Act: The SDCOE Program Manager has determined that the Contractor/Provider will have “**greater than limited contact**” with pupils and the Contractor/Provider shall require their employees, including the employees of any subcontractor, who will provide these services, to submit their fingerprints in order to conduct a criminal background check per Education Code §45122.1. The Contractor/Provider shall not permit any employee, including the employees of any subcontractor, to perform services under this contract until:

1. The Department of Justice has determined that these employees have not been convicted of, or have charges pending for a defined felony.
2. The Contractor/Provider has **certified in writing** to the SDCOE Program Manager that the employer and all of these employees have not been convicted of, or do not have charges pending for a defined felony.

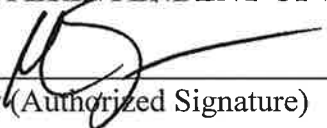
28. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS**

SANTEE SCHOOL DISTRICT



By (Authorized Signature)



By (Authorized Signature)

Michael Simonson

Name (Type or Print)

KARL CHRISTENSEN

Name (Type or Print)

Assistant Superintendent of Business Services

Title

ASST Supt, BUSINESS SERVICES

Title

10/12/18

Date

10-30-18

Date

**San Diego County Office of Education
Funding Status per School
2018-2019**

Grant Number	District Name	CDSCode	School Name	School Type	Sub Program	Amount Awarded
37-24239-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	After School Base	\$122,850.00
37-24239-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	After School Supplemental	\$36,855.00
37-24239-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	Before School Base	\$39,003.67
37-24239-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	Before School Supplemental	\$11,701.11
					TOTAL GRANT AMOUNT	\$210,409.78
					GRANT AMOUNT, LESS 2%	\$206,201.58

Consent Item D.3.2.

Approval of Nonpublic School Master Contract
with Stein School for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
November 6, 2018

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Stein School for the 2018-2019 school year to address the student's unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Stein School for one student for the term of November 26, 2018 through June 30, 2019. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost	Total Cost
Stein Center	1 student	11/26/18–6/30/19, including ESY instruction	\$34,114.08 for NPS \$13,044.24 for 1:1 aide	\$47,158.32

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Manis, Samuel	Rio Seco	V-02 #30002022	\$0.00	\$55,257.00	10-18-18 to 06-12-19

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Starr, Gabrielle	Hill Creek	V-03 to VI-03 #10324263	\$57,568.00	\$61,770.00	08-20-18

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Krout, Ann	Hill Creek	Campus Aide CA A / 2.0 hrs #10327477	\$0.00	\$476.67	10-09-18
2. Uriarte, Adela	Chet F. Harritt	Food Service Worker III-A 22.5 A / 1.25 hrs #10326340	\$0.00	\$460.64	09-24-18

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Temple, Candace	Hill Creek	Instructional Assistant, Special Ed II 21 D / 6.0 hrs to <i>Student Support Assistant</i> 27.5 A / 6.0 hrs #10327213	\$2,380.06	\$2,827.00	10-04-18

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Kay-Moore, Zina	Transportation	Van Driver	10-24-18

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Consent Item D.4.2. Approval to Renew Agreement and New Rate Structure with Atkinson, Andelson, Loya, Ruud, & Romo
 Prepared by Tim Larson
 November 6, 2018

BACKGROUND:

Atkinson, Andelson, Loya, Ruud, & Romo has provided Santee School District with legal and consultant services related to general personnel and legal services with regard to labor relations, collective bargaining issues, and litigation. Other services include, but are not limited to, legal response to complaints and grievances; issues pertaining to interpretation of the Education and Government Codes and Federal statutes; and clarification of proposed and adopted legislation.

At this time, the law firm has notified the District that there will be a modest adjustment to the current rate structure. Below is the rate structure for 2018-2019 vs 2017-2018.

Hourly Rates	2017-2018	2018-2019
Senior Partners	\$260 per hour	\$275 per hour
Partner / Senior Counsel	\$250 per hour	\$260 per hour
Senior Associates	\$245 per hour	\$255 per hour
Associates	\$240 per hour	\$250 per hour
Electronic Technology Litigation Specialist	\$230 per hour	\$230 per hour
Non-Legal Consultants	\$200 per hour	\$200 per hour
Senior Paralegals / Law Clerks	\$160 per hour	\$160 per hour
Paralegals / Legal Assistants	\$155 per hour	\$155 per hour

RECOMMENDATION:

It is recommended that the Board of Education approve to renew the agreement and new rate structure with Atkinson, Andelson, Loya, Ruud, & Romo for personnel attorney services effective October 1, 2018 through September 30, 2019. Thereafter, the agreement shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

FISCAL IMPACT:

The annual District adopted budget includes an amount not to exceed \$40,000.

STUDENT ACHIEVEMENT IMPACT:

Attorney services provide support to administration when making personnel decisions. This allows administration to make decisions in relation to what is best for all students.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.2.

AGREEMENT FOR SPECIAL SERVICES

I. PARTIES

This Agreement for Special Services (the "Agreement") is made this 1st day of October, 2018, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as the "Law Firm," and SANTEE SCHOOL DISTRICT, hereinafter referred to as "District".

II. RECITALS; PURPOSE; MATTERS

The District desires to retain and engage the Law Firm to perform legal and, upon request, non-legal consultant services on the District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide such services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Superintendent of the District or designee.

III. TERMS AND CONDITIONS

A. The term of this Agreement shall be for one year, commencing October 1, 2018, through September 30, 2019. For the period October 1, 2018, through September 30, 2019, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

Senior Partners	\$275.00
Partners/Senior Counsel	\$260.00
Senior Associates	\$255.00
Associates	\$250.00
Electronic Technology Litigation Specialist	\$230.00
Non-Legal Consultants	\$200.00
Senior Paralegals/Law Clerks	\$160.00
Paralegals/Legal Assistants	\$155.00

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by the District.

B. Agreements for legal fees at other than the hourly rates set forth above may be made by written mutual agreement for special projects or particular scopes of work. In the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

C. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Superintendent or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals \$2,000.00 or less. Typical cost items include, by way of example and not limitation, document preparation and word processing, long distance telephone charges, fax/telecopy charges, copying charges, messenger fees, travel costs, bonds, witness fees, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

D. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from the District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

E. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

F. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

G. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

H. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;

3. Upon the failure of the District to perform any of the District's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of the District.

I. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

J. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

K. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

IV. **SPECIALIZED LEGAL SERVICES**

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, intellectual property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, trademark, non-profit organizations, immigration, and appellate law, the District agrees to pay the Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the District of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

V. **RELATED POST-INVESTIGATION SERVICES**

If an attorney who conducted an investigation for the District is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration or any other proceeding, because of services rendered under this Agreement, and/or if the investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services performed for the

District, the District agrees to pay the Law Firm for all time expended (including preparation time) at the investigating attorney's then current regular hourly rate and to reimburse the Law Firm for reasonable costs and expenses incurred.

VI. CONSENT TO JOINT REPRESENTATION

The District acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall provide the District with a written disclosure of the relevant circumstances and of the actual and reasonably foreseeable adverse consequences to the District, and shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. The District acknowledges that it is often in the best interest of the District for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, the Governing Board of the District hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph, and to execute such written consent on behalf of the Board and District.

VII. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS

The Law Firm has an affiliation with non-legal education consultants who are available to assist the District in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, special education, student discipline, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in the District's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the District provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purposes of this paragraph. The District is hereby advised that it may seek the advice of an independent attorney of its choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to the District outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

VIII. CONSENT TO LAW FIRM COMMUNICATION

As part of our commitment to client service, the Law Firm will send the District periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings,

conferences, and other training opportunities designed to help the District with daily legal concerns. The Law Firm will send those and other additional service notices to the District via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep the District administrators apprised of important legal changes. By execution of this Agreement, the District and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

IX. BINDING ARBITRATION

If any dispute arises out of, or related to, a claimed breach of this Agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, such dispute shall be resolved by binding arbitration by a single arbitrator. Each side will bear its own costs and attorney fees. The parties agree to waive their right to a jury and to an appeal.

X. DURATION

This Agreement shall be effective October 1, 2018, through September 30, 2019, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

XI. EXECUTION DATE

This Agreement is entered into this 1st day of October, 2019.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: _____

By: _____
MARK R. BRESEE

“District”

SANTEE SCHOOL DISTRICT

Dated: _____

By: _____

Consent Item D.4.3.

Acceptance of Report on Certificated Credentials and Assignments

Prepared by Tim Larson
November 6, 2018

BACKGROUND:

Education Code Section 44258.9 requires that administration inform the Board of Education annually about any certificated employees who are assigned to perform services not authorized by their credential. Accordingly, all certificated management and non-management employees are legally authorized to serve in their respective 2018-19 assignments. All certificated management, all K-6 classroom teachers, and most upper grade certificated staff, hold the appropriate credentials for their specific assignment. The qualifications regarding upper grade certificated staff requiring additional authorizations beyond their original credentials supported with proper experience and training are summarized below.

Special Authorizations

Listed below by Education Code are the methods approved by CTC to license teachers for instruction in grades K-8:

Education Code Section 44258.7(c) and (d)

Allows thirty-eight (38) full-time teachers with special skills and preparation outside of their credential authorization to be assigned to teach in the area of their special skills for an elective course (a course other than English, Math, Science or Social Studies), provided the assignment is approved by the local Assignment Committee. The Assignment Committee consisting of STA and administrative members; Melanie Hirahara, Lori Meaux, Dawn Minutelli, and Tim Larson, have approved these assignments.

Education Code Section 44258.1

- a. Allows thirty (30) elementary teachers with credentials authorizing instruction in self-contained classrooms to teach in grades five through eight in a middle school, provided that the teacher teaches two or more subjects for two or more periods a day to the same group of students; and
- b. Allows elementary teachers to teach subjects they are already teaching for an additional period or periods at the same grade level for up to 50% of the total teaching assignment.

Education Code Section 44258.3

Authorizes two (2) teachers holding credentials to teach any subject(s) in departmentalized classes in any of grades kindergarten through eighth upon local verification of knowledge of the subject(s) to be taught with the teachers' consent.

Teachers are also providing instruction for part of their assignments based on adopted Board resolutions under the following provisions:

Education Code Section 44256(b)

Permits three (3) teachers who have elementary credentials to instruct in departmentalized classes because they have completed twelve semester units, or six upper division or graduate units, in the subject taught. Three (3) teachers have (1) authorization that allows the teacher to teach one (1) subject.

Education Code Section 44263

At this time, there are no teachers to instruct in departmentalized classes because they have completed eighteen semester units, or nine upper division or graduate semester units, in the subject taught.

Education Code Section 44865

Allows two (2) teachers to teach in an opportunity and alternative classroom setting.

Education Code Section 44258.2

Permits one (1) teacher having a single subject secondary credential instructing another subject in a departmentalized situation because the teacher has completed twelve semester units, or six upper division or graduate semester units, in the subject taught.

Additionally, teachers are authorized under legal provisions designed to alleviate recruitment constraints:

University Internships

Allows one (1) teacher enrolled at a college or university in a Commission-approved intern program, to be issued University Intern Credentials. These one to two-year programs are administered by California colleges and universities in partnership with local school districts and are designed to provide participants with classroom experience while they complete course work requirements for the preliminary credential. University Intern Credentials authorize the holder to serve, under the supervision of a Commission-approved college or university and the holder's employer, in the area or subject listed on the credential.

Recruitment

Special Education, Math, Science and Bilingual instruction continue to be areas where qualified candidates are scarce. The district works to identify promising candidates who demonstrate a strong potential for success and who will commit to regularly taking the course work needed for their assignment's authorization to obtain the proper credential.

RECOMMENDATION:

It is recommended that the Board of Education accept this annual report of certificated credentials and assignments.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Qualified teachers are the keystone to obtaining student achievement. The required authorizations presented tonight are based upon training and special skills of current staff to support student achievement, according to required Education Codes.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

Consent Item D.4.4.

Approval of Memorandum of Understanding Between
McAlister Institute and Santee School District for Drug
Prevention Support

Prepared by Tim Larson
November 6, 2018

BACKGROUND:

On November 7, 2017, the Board of Education approved an agreement with McAlister Institute, a county provider for Teen Recovery Centers in east region; to offer classes for four (4) hours per day, on two consecutive (2) days, approximately three (3) times per year. This pilot program addressed the effects and impacts of alcohol and other substance abuse for the Santee Success Program supporting students suspended for possessing, using, or having drug or alcohol paraphernalia on campus. Some of the topics addressed were:

- Adolescent cognitive, emotional, physical, social and moral development
- Peer pressure
- Healthy alternatives to drug or alcohol use
- Bio-psychological development and the impact of substance abuse
- Communication, social, and life skills to enhance decision making, resist peer pressure, and empower youth to make significant life decisions

The pilot program was held on November 14-15 at the Santee Success Program site for four (4) hours in lieu of the normal school day for selected students involved in suspension, administrative review, or expulsion hearings.

Having proven affective, administration recommends renewing the agreement effective November 7, 2018 through June 30, 2020.

RECOMMENDATION:

It is recommended that the Board of Education approve the MOU Between McAlister Institute and Santee School District for drug prevention support.

FISCAL IMPACT:

The rate for each two-day, four-hour-per-day session is \$1,024 to be paid by the general fund.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support employees and family members by enhancing their educational opportunities.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

MEMORANDUM OF AGREEMENT

Between

McAlister Institute and

Santee School District

Proposed Services to the Santee School District

McAlister Institute will provide a substance abuse education/prevention class for four hours per day on two consecutive days approximately three times per year. The schedule will be determined by a joint decision between the Santee School District (District) and McAlister Institute (Provider). Each two-day session will repeat for new groups of students on a schedule as indicated above.

Services will be provided at Santee Success School, 10250 N. Magnolia, Santee, CA 92071. There will be no charge to McAlister Institute for the use of this space.

All McAlister Institute staff, including those providing services at the school districts, must pass a criminal background clearance, including fingerprinting, prior to beginning work with clients. In addition, McAlister receives subsequent arrest notices from the Department of Justice to ensure all staff remain cleared.

General Information

Youth differ from adults both emotionally and physiologically; therefore, treatment of adolescent issues (including substance abuse disorders) by McAlister Institute staff reflects the unique learning needs of this population. In addition to gender, age, and cultural background, issues that can play significant roles in an adolescent's life (i.e., cognitive, emotional, physical, social, moral development, and family and peer pressure) must be addressed. Research (MacKenzie, 1990) indicates that alcohol and other drug treatment services for youth are effective if they:

- Take into account the development and bio-psychological changes that are being experienced
- Provide a healthier alternative to drug or alcohol use (or other chemical use, including huffing, etc.)
- Provide the youth with information about alcohol and other drug and chemical use and the associated consequences
- Empower youth to make significant life changes
- Provide social and life skills training to enhance decision-making, assertiveness, and communication skills for resisting peer pressure.

These principles are incorporated into the design of all McAlister Institute youth treatment, recovery, and education programs.

McAlister Institute will provide a safe forum for participants to discuss their feelings as they relate to the curriculum topics (or other topics that may arise). Participant confidentiality is imperative as it is an essential component between facilitator and participant, staff, and administrators, unless the

participant discloses an intent for physical abuse to self or others, elder abuse, child abuse, and/or suicidal or homicidal ideations. McAlister Institute is a mandated reporting agency and is required to report these issues immediately if expressed by any participant. McAlister Institute also complies with all HIPAA requirements.

Indemnification

Provider agrees to defend, indemnify and save free and harmless the District, its officers, agents, and employees against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from or alleged to have arisen from Provider's performance or lack thereof under this MOA.

District agrees to defend, indemnify and save free and harmless the Provider, its officers, agents and employees against any and all losses, injuries, claims, actions, causes of action, judgment and lies arisen from or alleged to have arisen from District's performance or lack thereof under this Memorandum of Understanding.

Rate

McAlister Institute understands that there may be periods in which no students are identified for services. It is the responsibility of the Santee School District to notify McAlister Institute at least 14 calendar days in advance of the need for services, anticipated to be three times per academic year.

McAlister Institute's rate for each two-day, four-hour-per-day session is: \$1,024.

Term

The term of this agreement shall be from the date of execution of this agreement through the academic year ending June 30, 2020.

Santee School District

Signature of Authorized Agent

Typed or Printed Name

Title

Date Signed

McAlister Institute (Tax ID #95-3140767)



Signature of Authorized Agent

Jeanne McAlister

Typed or Printed Name

Chief Executive Officer

Title

October 19, 2018

Date Signed

Consent Item D.4.5. Adoption of Resolution No. 1819-16 to Restore Work Hours for Identified Classified Non-Management Position

Prepared by Tim Larson
November 6, 2018

BACKGROUND:

Administration has determined that it is necessary to increase work hours for the Custodian II position at Sycamore Canyon to ensure cleanliness of the campus and the safety of students and staff.

RECOMMENDATION:

It is recommended that the Board of Education approve to adopt resolution no. 1819-16 to restore work hours from 6.0 to 8.0 hours for the Custodian II position at Sycamore Canyon School effective November 7, 2018.

FISCAL IMPACT:

The annual cost to increase the Custodian II position will be \$14,968.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide staff support in anticipation of improving student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

SANTEE SCHOOL DISTRICT
Resolution No. 1819-16

**RESTORATION OF WORK HOURS FOR A
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, it has been determined that work hours for a custodian II position is necessary to ensure cleanliness of the Sycamore Canyon School site and the safety of students and staff;

NOW, THEREFORE, BE IT RESOLVED that as of the 6th day of November 2018, the Governing Board of Santee School District approve to restore the following position effective November 7, 2018:

- Restore one (1) Custodian II position from 6.0 to 8.0 hours per day

BE IT FURTHER RESOLVED that the Governing Board authorizes the District Superintendent to give notice to the affected classified employee that work hours for this position will be restored.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 6th day of November 2018, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 11/6/18

Dustin Burns
Clerk, Board of Education

Consent Item D.4.6.

Adoption of Resolution No. 1819-14 to Eliminate and/or Reduce Classified Non-Management Positions

Prepared by Tim Larson
November 6, 2018

BACKGROUND:

Administration has determined that a vacant Food Service Worker III-A position at Sycamore Canyon School is no longer required and that a Food Service Worker I-A position can provide the necessary services for students.

In addition, a recent SCIA meeting for a student requiring 1:1 assistance at Carlton Oaks School has resulted in the reduction of an Instructional Assistant, Special Education II position from 6.0 hours to 3.0 hours.

Any employees affected by this change will be provided alternative employment opportunities within the District. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and be placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve the following actions:

- Eliminate one (1) vacant Food Service Worker III-A position at Sycamore Canyon School effective November 7, 2018
- Reduce one (1) Instructional Assistant, Special Education II position at Carlton Oaks School from 6.0 to 3.0 hours per day effective January 7, 2019.

FISCAL IMPACT:

The annual savings to the Child Nutrition Services fee-based program for replacing the vacant Food Services Worker III-A position with a Food Services Worker I-A position will be \$695.

The annual savings to reducing the Instructional Assistant, Special Education II position from 6.0 to 3.0 hours per day will be \$17,583.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.6.

**SANTEE SCHOOL DISTRICT
Resolution No. 1819-14**

**ELIMINATE AND/OR REDUCE
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, it has determined that a vacant Food Service Worker III-A position at Sycamore Canyon School is no longer required and that a Food Service Worker I-A position can provide the necessary services for students.; and

WHEREAS, a recent SCIA meeting for a student requiring 1:1 assistance at Carlton Oaks School has resulted in the reduction of an Instructional Assistant, Special Education II position from 6.0 hours to 3.0 hours;

NOW, THEREFORE, BE IT RESOLVED that as of the 6th day of November 2018, the Governing Board of Santee School District approved the following actions:

- Eliminate one (1) vacant Food Service Worker III-A position at Sycamore Canyon School effective November 7, 2018
- Reduce one (1) Instructional Assistant, Special Education II position at Carlton Oaks School from 6.0 to 3.0 hours per day effective January 7, 2019.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 6th day of November 2018, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 11/6/18

Dustin Burns
Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1. Adoption of Resolution No. 1819-13, Citizenship and Civic Learning

Prepared by Dr. Kristin Baranski
November 6, 2018

BACKGROUND:

It is the goal of the Santee School District to prepare all of our students for college, career and civic life and to be model citizens who contribute to the sixth most powerful economy in the world, the State of California.

Schools are a critical place for students to develop the civic knowledge, skills and values needed to effectively participate in our democracy by having classroom instruction in government, history, law and democracy; discussion of current events; service-learning; extra-curricular or co-curricular activities; student voice in school governance; and simulations of democratic processes.

Students who engage in the community and participate in civic action gain knowledge about school, local and global issues and are prepared to succeed in college, career and life; and the success of our Nation and State depends on educated, informed and engaged citizens and residents.

Tonight, the Citizenship and Civic Learning resolution is being presented for Board adoption.

RECOMMENDATION:

It is recommended that the Board adopt Resolution No. 1819-13, Citizenship and Civic Learning.

FISCAL IMPACT:

There is no current fiscal impact of this item.

STUDENT ACHIEVEMENT IMPACT:

Civic education has a direct impact on student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.



**Santee School District
Resolution #1819-13**

Citizenship and Civic Learning

WHEREAS, It is the goal of the Santee School District to prepare all of our students for college, career and civic life to be model citizens who contribute to the sixth most powerful economy in the world – that being California;

WHEREAS, Schools are a critical place for students to develop the civic knowledge, skills and values needed to effectively participate in our democracy by having classroom instruction in government, history, law and democracy; discussion of current events; service-learning; extra-curricular or co-curricular activities; student voice in school governance; and simulations of democratic processes;

WHEREAS, Students who engage in the community and participate in civic action gain knowledge about school, local and global issues and are prepared to succeed in college, career and life; and the success of our Nation and State depends on educated, informed and engaged citizens and residents;

WHEREAS, The education system has a major role in ensuring students have equitable access to learning to participate in our democracy. Local Control Funding Formula (LCFF) recognizes the necessity of investing in the reduction and ultimate removal of inequitable outcomes. Revitalizing civic learning opportunities in an equitable manner can contribute to meeting these goals.

WHEREAS, We have much to gain by continued support of civic learning. In addition to the chief benefits of a vibrant and informed civic life and democracy, high quality civic learning also helps teach children the skills they need for the 21st century workplace, such as critical thinking, collaboration, creativity, initiative, and innovation.

WHEREAS, Resources are available to assist schools and teachers with continued civic learning.

THEREFORE BE IT RESOLVED: That the Board of Education of Santee School District requests that the Superintendent and staff continue implementing plans for developing the civic literacy of all its students and that the Santee School District will lead by example on what good participatory citizenship looks like by actively reaching out to our constituents, including students; carefully considering the needs and wishes of parents and students; thoroughly deliberating issues that come before us, working collaboratively, and appropriately delegating and supporting the Superintendent in carrying out the vision of the District so that the students’ interests are best served.

PASSED AND ADOPTED by the Board of Education on November 6, 2018, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Dustin Burns, Clerk of the Board

November 6, 2018
Date

Discussion and/or Action Item E.1.2.
Prepared by Dr. Kristin Baranski
November 6, 2018

Adoption of Board's Legislative Goals for 2019

BACKGROUND:

At their October 16 meeting, the Board of Education reviewed and discussed the legislative goals in anticipation of the State Legislature's development of legislation and bills that may impact education.

Administration reviewed the Legislative Goals and Legislative Public Policy Statements and provided recommended revisions that would positively impact instruction and assist the District in maintaining fiscal solvency.

Tonight, the attached legislative goals are being presented for Board adoption.

RECOMMENDATION:

It is recommended that the Board adopt the Legislative Goals for 2019.

FISCAL IMPACT:

There is no current fiscal impact of this item.

STUDENT ACHIEVEMENT IMPACT:

Any legislation that may come about would have a direct impact in student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.2.



SANTEE SCHOOL DISTRICT
November 6, 2018

2018 LEGISLATIVE GOALS

1. *Seek/support legislation to fund STRS and PERS cost increases separate from LCFF.*
2. *Seek/support legislation to ensure funding adequacy for K-12 school districts and reduce the disparity in per ADA LCFF funding among school districts.*
3. Seek/support legislation to support California School Board Association's Full and Fair Funding initiative, urging the State Legislature to fund California public schools at the national average or higher by the year 2020, and at a level that is equal to or above the average of the top 10 states nationally by 2025 and to maintain, at a minimum, this level of funding until otherwise decreed.
4. Seek/support legislation to adequately fund safety needs in schools, including facility improvements, infrastructures for communication, and mental health services.
5. Seek/support enactment of school finance legislation to:
 - fund and implement the State Special Education Task Force recommendations in order to improve the funding of Special Education and reduce the impact on LCFF dollars, especially preschool and mental health needs.
 - fully fund the Federal Individual with Disabilities Education Act (IDEA) and mandate those funds be allocated proportionately and directly to school districts.



SANTEE SCHOOL DISTRICT
November 6, 2018

2018 PUBLIC POLICIES

ACADEMIC INSTRUCTION AND ACHIEVEMENT LEGISLATION

- A-1. Seek/support legislation to adequately fund technology, instructional materials, and professional development needs for Common Core State Standards and Smarter Balanced Assessments on an ongoing basis.
- A-2. Seek/support legislation requiring textbook publishers to provide instructional materials for combination or multi-grade classrooms in grades K-8 prior to State Board approval.

2018 FISCAL LEGISLATION

- B-1. Seek/support legislation that supports Level II developer fees for K-8 schools to mitigate the impact of facilities construction and modernization and equalize the funding streams for new school construction for elementary school districts with 7th and 8th grade students to be on the same playing field as high schools.
- B-2. Support legislation restoring school facilities coverage under the California Environmental Quality Act (CEQA) to permit the use of the CEQA process to mitigate the impact of development on schools.
- B-3. Support legislation that would lower the margin of approval for local parcel taxes for schools from two-thirds to 55 percent.
- B-4. Seek/support legislation that would require the Education Code guidelines for certificated and classified Reduction in Service (RIS) notices be suspended when the State implements mid-year budget cuts.
- B-5. Support legislation for declining enrollment school districts based on the highest ADA during the last three years instead of the prior year.
- B-6. Support legislation that provides maximum flexibility and local control to outsource services when needed.

Discussion and/or Action Item E.1.3. Board of Education Meeting Room Technology Update

Prepared by Dr. Kristin Baranski
November 6, 2018

BACKGROUND:

During the 2007-2008 school year, the Board of Education meeting room received technology upgrades, including infrastructures to support high-speed video, Internet accessibility, and upgraded projection systems for meeting presentations. Due to current hardware and software program capacities, technology in the meeting room requires an update. The attached quote includes updates for HDMI capability, enhanced audio/visual amplification and distribution, and monitors for improved presentation and viewing capacities.

Administration recommends installing three, large monitors in the Board of Education meeting room and the replacement of cabling and additional infrastructures for improved video capacity. These improvements will improve images presented during Board of Education meetings and professional development sessions occurring throughout the school year.

RECOMMENDATION:

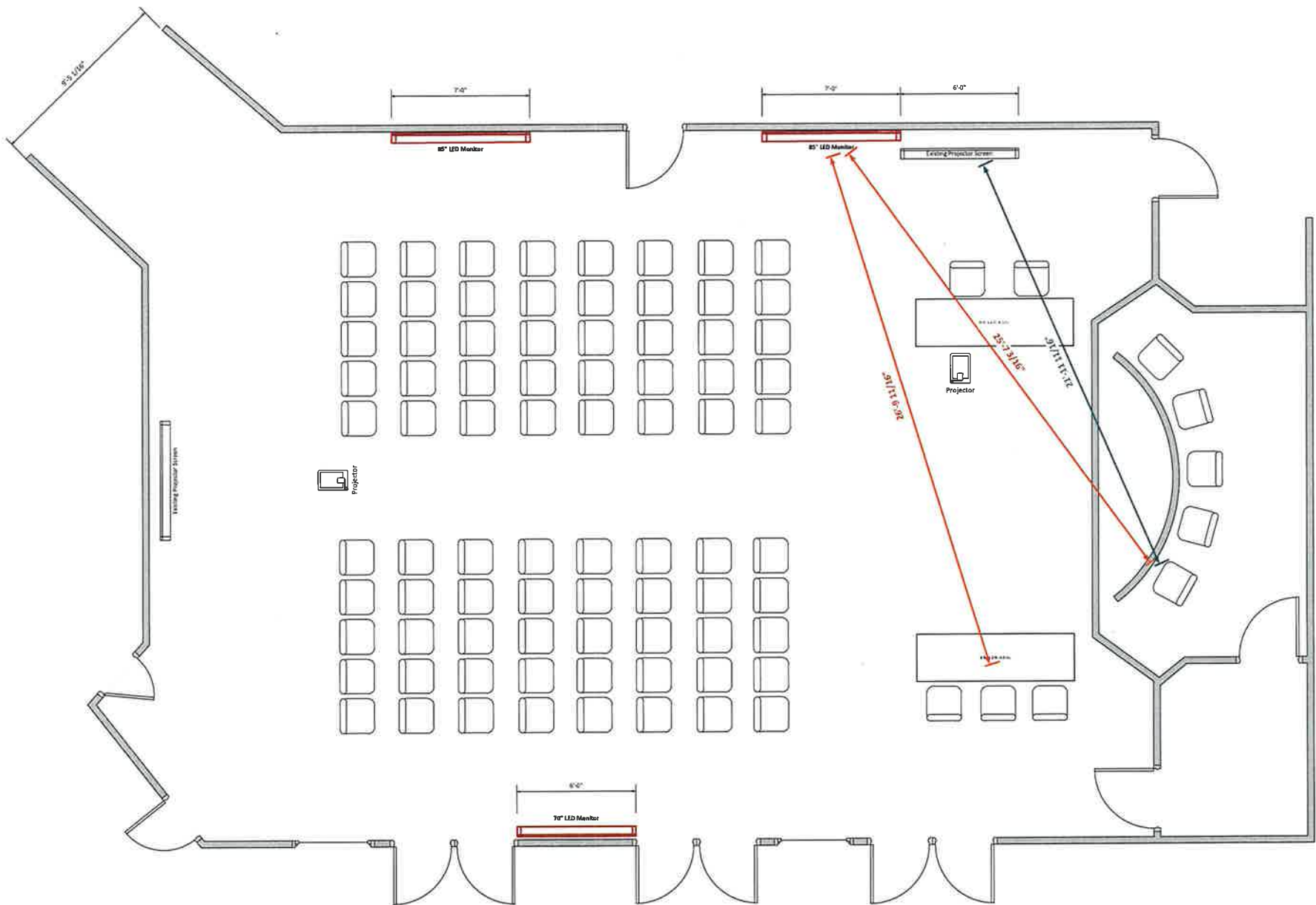
It is recommended that the Board of Education approve the Board of Education meeting room technology updates as noted. Action is at the discretion of the Board.

FISCAL IMPACT:

Technology updates for the Board of Education meeting room is estimated at a cost of \$23,030. Administration recommends the use of Fund 40, facility needs set-aside, for this project.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.3.

Mfg Code	Part #	Description	Qty.	Unit Price	Total	Ext. Price
IN1604HD	60-1457-02	4 Input Scaler with HDMI Output	1	\$2,190.00	\$2,190.00	
DTP HD DA4 4K 230	60-1437-01	HDMI to Four Output DTP DA - 230 ft (70 m)	1	\$2,790.00	\$2,790.00	
DTP R HWP 4K 231 D	60-1421-13	HDMI Decorator Style RX White - 230 ft (70 m)	3	\$650.00	\$1,950.00	
IPL Pro S3	60-1413-01	Three Serial Ports Control Processor	1	\$850.00	\$850.00	
TLP Pro 320C	60-1452-020A	TouchLink Pro Black	1	\$2,590.00	\$2,590.00	
						\$10,370.00
		85" LED Smart TV	2	\$4,000.00	\$8,000.00	
		70" LED Smart TV	1	\$2,000.00	\$2,000.00	
SA771PU		Peerless Full Motion Plus Wall Mount	3	\$380.00	\$1,140.00	
						\$11,140.00
		Miscellaneous Cabling Material	1	\$500.00	\$500.00	
		Extron System Programming	4	\$125.00	\$500.00	
		Install, Wire and Test Extron	8	\$65.00	\$520.00	
						\$1,520.00
						\$23,030.00







Discussion and/or Action Item E.1.4.
Prepared by Dr. Kristin Baranski
November 6, 2018

Educational Services Furniture Replacement

BACKGROUND:

Educational Services office furniture, on both floors of the building, was scheduled for replacement after business services and human resources departments were completed. The current systems furniture in the Educational Resource Center was installed in 1986 when the building was built, making it over 30 years old.

In lieu of purchasing new modular office furniture for Educational Services, Mission Federal Credit Union (MFCU) has offered the school district modular furniture, valued at over \$150,000, free of charge to the District. Mission Federal Credit Union (MFCU) is in the process of vacating one of their office buildings to move to a different location within San Diego. Rather than take the existing furniture with them, they have generously offered to donate the furniture from the vacated building, all of which is in good to excellent condition, to interested East County school districts.

MFCU is also donating additional furniture, valued between \$20,000 and \$40,000, for various office and student spaces throughout the District. These furniture items, including desks, tables, and chairs, were identified as a need by members of the District's Professional Leadership Team.

Administration recommends contracting with C&M Relocation Systems to disassemble, transport, store, and reassemble 34 systems furniture cubicles and miscellaneous furniture items valued at \$170,000 - \$190,000: 19 cubicles installed in the Educational Services, five cubicles installed in Technology Services, 10 cubicles stored for future use.

RECOMMENDATION:

It is recommended that the Board of Education approve the relocation services contract for Educational Services furniture replacement and miscellaneous furniture items for school sites. Action is at the discretion of the Board.

FISCAL IMPACT:

Relocation services for the cubicles is estimated to be between \$26,000 and \$30,000, depending on how long the furniture is stored prior to re-assembly, depending on how long the furniture is stored prior to re-assembly. The District will realize a savings of \$150,000 in furniture costs for Educational Services. Administration recommends the use of Fund 40, facility needs set-aside, for this project.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.4.

Cost Proposal

Section I – Move on Premise (MOP)

Scope of Work: C&M Relocation Systems will provide labor, supervision, materials, and equipment to disassemble 16 cubicles and load / roll-off dumpster.

Notes:

- Roll-off dumpster to be provided by client;
- Exclusions: Electrical, Phone and Data Wiring to be done by others.

Move Timeframe – Estimated 1 Day

Labor
Equipment

Fixed Price for Santee School District Project Section I **\$ 3,995.00**

Section I, Line Item I – Packing Crates

Option 1 – Rental of Equipment

Scope of Work: Upon request, C&M Relocation Systems will provide Packing Crates at the rate of \$ 6.50 per week.

Note: If delivered with File Carts (below), delivery will be included.

Estimated Quantity: 48 (4/person + 1 Base/person + File Bars) \$ 312.00
 Estimated Weeks: 1-2
 Estimate To Be Determined:

Packing Crates			Total Amount	#	Estimate
Equipment Item	Quantity	per Week	per Week	Weeks	
Packing Crates	48	\$ 6.50	\$ 312.00	1	\$ 312.00
Packing Crates	48	\$ 6.50	\$ 312.00	2	\$ 624.00

Estimated Price for Santee School District Project
Section I, Line Item I, Option 1 **\$ TBD**

Option 2 – Purchase of Equipment

Scope of Work: Upon request, C&M Relocation Systems will provide Packing Crates for purchase. Estimated quantities and costs are as follows:

- Packing Crates: 48 (4/person) @ \$ 25.20 each \$ 1,209.60
- Wheels/Bases 16 (1/person) @ \$ 68.60 each \$ 1,097.60
- Bars for Files 16 Pairs @ \$ 2.80 per pair \$ 44.80

Notes:

- If delivered with File Carts (See below), delivery will be included.
- *C&M Recommends that Santee School District contact CDS directly and arrange for delivery and rental directly at significant cost savings to the District. Chris Williams of CDS can be reached at (800) 225-3659.*

***Estimated Price for Santee School District Project
Section I, Line Item I, Option 2 \$ 2,352.00**

Section I, Line Item II – File Carts

Scope of Work: Upon request, C&M Relocation Systems will provide File Carts at the rate of \$ 15.00 per week.

Note: If delivered with File Carts (below), delivery will be included.

Estimated Quantity: 6 \$ 90.00
 Estimated Weeks: 1-2 \$ TBD
 1 Delivery and 1 Pickup of Bins @ \$ 150.00 each \$ 300.00

File Carts			Total	#		Delivery	
Equipment Item	Quantity	per Week	Amount per Week	Weeks	Subtotal	Pick/up	Totals
Packing Crates	6	\$ 15.00	\$ 90.00	1	\$ 90.00	\$ 150.00	\$ 240.00
Packing Crates	6	\$ 15.00	\$ 90.00	2	\$ 180.00	\$ 150.00	\$ 330.00

Estimated Price for Santee School District Project Section I, Line Item II \$ TBD

Section II – Cubicles from Mission Federal Credit Union

Origin Location: Mission Federal Credit Union, Sorrento Valley
Destination Location: Santee School District

Scope of Work: C&M Relocation Systems will provide labor, supervision, materials, transportation and equipment to relocate the assets specifically labeled at Mission Federal Credit Union and described by Santee School District Staff to include:

- 34 Modular / Cubicle Work Stations

On move day, C&M Relocation Systems will disassemble and mobilize all assets on carpeted 4-wheel dollies, padded panel carts and/or gondolas. Once mobilized, C&M Relocation Systems will move and place all assets in their predetermined areas within Santee School District.

Notes:

- It is understood that the cubicles will be stored in 48 foot containers attained by C&M or Santee School District (see Section I, Line Item III, above).

Move Timeframe – Estimated 2 Days

2 Moving Vans + Working Drivers
6 Movers
12 Installers
1 Working Supervisor
Paper Pads to Protect Cubicles
Shrink Wrap
Packing Tape

NO FUEL OR ENERGY SURCHARGE/NO HIDDEN FEES

Fixed Price for Santee School District Project Section II **\$ 9,950.00**

Section II – Line Item I – 48 Foot Storage Trailers

Scope of Work: Upon request, C&M Relocation Systems will provide 48 Foot Storage Trailers at the rate of \$ 250.00 per week plus delivery and pick-up charges.

Note: C&M Recommends that Santee School District contact Southwest Trailer Leasing directly and arrange for delivery and rental directly at significant cost savings to the District. Southwest Trailer Leasing can be reached at (619) 710-4949.

Estimated Quantity: 3
 Estimated Weeks: 4, 8 or 12 (30, 60 or 90 Days)
 1 Delivery and 1 Pickup of Bins @ \$ 200.00 each

48 Foot Trailers			Total Amount	#		Delivery	
Equipment Item	Quantity	per Week	per Week	Weeks	Subtotal	Pick/up	Totals
48 Foot Trailers (30 Days)	3	\$ 250.00	\$ 750.00	4	\$ 3,000.00	\$ 400.00	\$ 3,400.00
48 Foot Trailers (60 Days)	3	\$ 250.00	\$ 750.00	8	\$ 6,000.00	\$ 400.00	\$ 6,400.00
48 Foot Trailers (90 Days)	3	\$ 250.00	\$ 750.00	12	\$ 9,000.00	\$ 400.00	\$ 9,400.00

Estimated Price for Santee School District Project Section I, Line Item III \$ TBD

Section III – Cubicle Furniture (Offload & Rebuild)

Scope of Work: C&M Relocation Systems will provide labor, supervision, materials, transportation and equipment to offload cubicle work stations from 48 foot trailers, place and rebuild 21 Workstations

Move Timeframe – Estimated 2 Days

- 1 Moving Van + Working Driver
- 4 Movers
- 8 Installers
- 1 Working Supervisor

Fixed Price for Santee School District Project Section III \$ 5,730.00

Summary of Estimate / Total Price

Item	Estimate / Price
Section I – Move on Premise	\$ 3,995.00
Section II – Cubicles from Mission Federal CU	\$ 9,950.00
Section III – Cubicle Furniture (Rebuild)	\$ 5,730.00
Subtotal Price:	\$ 19,675.00

Line Item Options (TBD):

*Section I, Line Item I, Option 1 – Tyga Rental \$ 312.00 – \$624.00

*Section I, Line Item I, Option 2 – Tyga Purchase \$ 2,352.00

Note: May Go Directly to Supplier for Savings

*Section I, Line Item II – File Carts \$ 240.00 – \$330.00

*Section II, Line Item II – 48 Foot Trailer Rental \$ 3,400.00 - \$ 9,400.00

Note: May Go Directly to Supplier for Savings

***Denotes Estimated Prices... Actual Costs May Vary.**

Discussion and/or Action Item E.1.5. California School Boards Association
Prepared by Dr. Kristin Baranski (CSBA) Delegate Assembly Call for Nominations
November 6, 2018

BACKGROUND:

Nominations are now being accepted for the California School Boards Association (CSBA) Delegate Assembly. Any CSBA member Board is eligible to nominate board members within their geographic region or sub region. Each Board may make as many nominations as it chooses. All nominees must serve on a CSBA member board.

Nominations will be accepted until Monday, January 7, 2019. CSBA will prepare and distribute ballots to the Board to vote for Delegate Assembly members in February. Elected delegates will begin their two-year terms on April 1, 2019 through March 31, 2021.

**REGION 17 – SAN DIEGO COUNTY
DELEGATES WHOSE TERMS EXPIRE IN MARCH 2019**

- Richard Barrera, (San Diego USD)◇, 2019
 - Blanca Brown, (Lemon Grove SD), 2019
 - Leslie Ray Bunker (Chula Vista ESD), 2019
 - Al Guerra (Alpine Union SD), 2019
 - Beth Hergesheimer (San Dieguito Union HSD), 2019
 - Tamara Otero (Cajon Valley Union SD), 2019
 - Dawn Perfect (Ramona USD), 2019
 - Barbara Ryan (Santee SD), 2019
 - Charles Sellers (Poway USD)◇, 2019
 - Arturo Solis (Sweetwater Union HSD)◇, 2019
 - Sharon Whitehurst-Payne (San Diego USD)◇, 2019
 - County: Guadalupe Gonzalez (San Diego COE)◇, 2019
- ◇ = Appointed

RECOMMENDATION:

Nominations are at the discretion of the Board of Education.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.5.

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 November 6, 2018

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period September 1, 2018 through September 30, 2018 prepared on a cash and modified accrual basis and include the District’s revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$11,918,331; cash receipts of \$5,835,025; and disbursements of \$5,277,241 are reflected for the period of September 1, through September 30, 2018 resulting in an ending cash balance of \$12,476,115 as of September 30, 2018.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Monthly Financial Report - September

1

CASH REPORT FOR SEPTEMBER

	Actual	Projected*	Difference
Beginning Cash Balance as of September 1, 2018	\$11,918,331	\$12,681,892	\$ (763,563)
INCOME			
A. Local Control Funding Formula			
State Aid	2,892,637	2,766,248	\$ 126,389
Property Taxes	83,224		\$ 83,224
B. Federal Income			
Federal Funding	38,792	432,552	\$ (393,760)
C. State Income			
Unrestricted State Funding			\$ -
EPA Funding	2,326,542	1,849,400	\$ 477,142
D. Local Income			
Other Local Income	139,046	22,767	\$ 116,279
Spec Ed	271,584	277,774	\$ (6,190)
E. Due to/Due from other funds	83,200		\$ 83,200
F. Debt Proceeds	-		\$ -
TOTAL INCOME	\$ 5,835,025	\$ 5,348,741	\$ 486,284
Beginning Balance Plus Income	\$ 17,753,356	\$ 18,030,633	\$ (277,279)
DISBURSEMENTS			
G. Commercial Warrants	575,893	748,543	\$ (172,650)
H. Salary and Benefits	4,637,360	4,485,413	\$ 151,947
I. Other Outgo	63,988	83,173	\$ (19,185)
J. Interfund Borrowing Out			\$ -
K. Debt Service			\$ -
TOTAL DISBURSEMENTS	\$ 5,277,241	\$ 5,317,129	\$ (39,888)
Ending Cash Balance as of September 30, 2018	\$ 12,476,115	\$ 12,713,504	\$ (237,393)

* Based on Cash Flow Projection at Unaudited Actuals - September 2018

Budget Revisions
Through September 30, 2018
2018-19 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	16,542,538	394,089	16,936,627
Estimated Income	49,697,960	20,831,635	70,529,595
Estimated Expenditures	51,939,943	21,044,646	72,984,589
Change in Fund Balance	(2,241,983)	(213,011)	(2,454,994)
Projected Ending Fund Balance	14,300,555	181,078	14,481,633
Less: Restricted Program Carryovers	-	181,078	181,078
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	88,850	-	88,850
Less: Assigned Vacation Carryover	295,037	-	295,037
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,189,538	-	2,189,538
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	11,331,262	-	11,331,262
Fund 17 Projected End of Year Balance	2,976,374	-	2,976,374
Projected Reserves	16,497,174	-	16,497,174
	<u>September</u>	<u>August</u>	
Projected Reserve % 2018-19 ¹	22.60%	22.22%	
Projected Reserve % 2019-20 ^{1, 2}	21.49%	21.49%	
Projected Reserve % 2020-21 ^{1, 2}	21.69%	21.69%	

¹As a % of the Estimated Total Outgo

²Based on Multi-Year Projection at 2017-18 Unaudited Actuals September 2018
Next Update is to Occur December 2018 for 1st Interim

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.

Second Reading: Revised Board Policy 6162.51, State Academic Achievement Tests

Prepared by Dr. Stephanie Pierce
November 6, 2018

BACKGROUND:

Attached is revised Board Policy 6162.51, State Academic Achievement Tests, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6162.51, State Academic Achievement Tests, for a second reading. Administration recommends Board approval of revised BP 6162.51.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

This revised board policy supports programs designed to improve academic achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

STANDARDIZED TESTING AND REPORTING PROGRAM STATE ACADEMIC ACHIEVEMENT TESTS

The Governing Board ~~desires to use the results of the~~ recognizes that state achievement tests results provide an indication of student progress to evaluate the performance of district students in achieving state academic standards and in comparison to the performance of students across the state may be used to promote high-quality teaching and learning. The Superintendent or designee shall administer mandatory student assessments within the state ~~Standardized Testing and Reporting (STAR) Program~~ California Assessment of Student Performance and Progress (CAASPP) as required by law and in accordance with Board policy and administrative regulation. ~~This is not the only measure of student achievement, but combined with districtwide assessment and multiple measures, these assessments provide an evaluation of student achievement.~~

The Board strongly encourages all students at the applicable grade levels to participate in the STAR state assessments in order to maximize the usefulness of the data and enable the district to meet participation levels required for state and federal accountability systems. The Superintendent or designee shall notify students and parents/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

The Board shall annually examine STAR state assessment results by school, grade level, and student subgroup ~~in the Board's discussion of each school's ranking on the statewide Academic Performance Index.~~ If the STAR performance level of the school is below the Board's established expectations, the Board may conduct an assessment of the reasons for the performance results and may adopt a performance improvement plan in accordance with Education Code 52056 as one measure of the district's progress in attaining its student achievement goals and shall revise the local control and accountability plan and other district or school plans as necessary to improve student achievement for underperforming student groups.

Legal Reference: (see next page)

STANDARDIZED TESTING AND REPORTING PROGRAM (continued)*Legal Reference:*EDUCATION CODE49076 Student records; access51041 Evaluation of educational program52052 Accountability: numerically significant student subgroups52056 Board discussion of Academic Performance Index rankings, including STAR results52060-52077 Local control and accountability plan56345 Individualized education program, contents60600-60630 Assessment of academic achievement60640-60649 Standardized Testing and Reporting Program California Assessment of Student Performance and Progress60660-60663 Electronic learning assessment resources60810 Assessment of language development99300-99301 Early Assessment ProgramCODE OF REGULATIONS, TITLE 5850-87064 Standardized Testing and Reporting Program State assessmentsUNITED STATES CODE, TITLE 201412(a)(17) Participation of students with disabilities in state assessments6311 Adequate yearly progressCODE OF FEDERAL REGULATIONS, TITLE 34200.1 Standards and assessment*Management Resources:*CSBA PublicationsSupporting Student Achievement: Student Assessment System in Flux, Governance Brief, June 2013CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSMatrix of Test Variations, Accommodations and Modifications for Administration of California Statewide Assessments-Assembly Bill 484 Questions and AnswersCALIFORNIA STATE UNIVERSITY PUBLICATIONSThe Early Assessment Program: Handbook for School Site Leaders, 2008SMARTER BALANCED ASSESSMENT CONSORTIUM PUBLICATIONSUsability, Accessibility, and Accommodations Guideline, September 2013U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONSThe Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2000WEB SITESCSBA: <http://www.csba.org>California Department of Education, *STAR Program Testing and Accountability*:<http://www.cde.ca.gov/ta/tg/sr>California Learning Resources Network: <http://clrn.org>California State University, Early Assessment Program: <http://www.calstate.edu/eap>Smarter Balanced Assessment Consortium: <http://www.smarterbalanced.org>U.S. Department of Education, Office for Civil Rights:<http://www.ed.gov/about/offices/list/ocr/index.html>

Board Policies and Bylaws Item F.1.2.

First Reading: Revised Board Policy 5111, Admission

Prepared by Dr. Stephanie Pierce
November 6, 2018

BACKGROUND:

Attached is revised Board Policy 5111, Admission, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 5111, Admission, for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

There is strong evidence that high-quality pre-Kindergarten experiences have significant short- and long-term impacts on children.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

ADMISSION

The Governing Board encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children entering seeking admission to a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students at district schools. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

All appropriate staff shall receive training on district admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family.

Verification of Admission Eligibility

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or his/her family members.

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a district school shall not be denied on the basis of any such information of the student or his/her parents/guardians obtained by the district, or the student's or parent/guardian's refusal to provide such information to the district.

School registration information shall list all possible means of documenting a child's age for grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the district shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

ADMISSION (continued)

The Superintendent or designee shall ~~ensure that the~~ immediately enrollment of a homeless student, ~~or foster child youth, student who has had contact with the juvenile justice system, or a child of a military family is not delayed because~~ regardless of outstanding fees or fines owed to the ~~child's~~ student's last school, lack of clothing normally required by the school, such as uniforms, or ~~for~~ his/her inability to produce previous academic, medical, or other records normally required for enrollment.

~~In addition, no child shall be denied enrollment in a district school solely on the basis of his/her arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system.~~

~~When enrolling in any district school, including a school in their attendance area, children whose parents/guardians reside within district boundaries shall be subject to the timelines established by the Board for open enrollment. Children whose parents/guardians do not reside within the district or who are not otherwise eligible for enrollment in the district may apply for interdistrict attendance in accordance with the timelines specified in applicable Board policies and administrative regulations.~~

~~The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family.~~

*Legal Reference:*EDUCATION CODE234.7 Student protections relating to immigration and citizenship status

46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten

46600 Agreements for admission of students desiring interdistrict attendance

48000 Minimum age of admission (kindergarten)

48002 Evidence of minimum age required to enter kindergarten or first grade

48010 Minimum age of admission (first grade)

48011 Admission from kindergarten or other school; minimum age

48050-48053 Nonresidents

48200 Children between ages of 6 and 18 years (compulsory full-time education)

48350-48361 Open Enrollment Act

ADMISSION (continued)

Legal Reference (continued):

48645.5 Enrollment of former juvenile court school students
48850-48859 Educational placement of homeless and foster youth
49076 Access to records by persons without written consent or under judicial order
49076.7 Student records; data privacy; social security numbers
49408 Information of use in emergencies
49452.9 Health care coverage options and enrollment assistance
49700-49704/49703 Education of children of military families
HEALTH AND SAFETY CODE
120325-120380 Education and child care facility immunization requirements
121475-121520 Tuberculosis tests for students
CODE OF REGULATIONS, TITLE 5
200 Promotion from kindergarten to first grade
201 Admission to high school
CODE OF REGULATIONS, TITLE 17
6000-6075 School attendance immunization requirements
UNITED STATES CODE, TITLE 42
11431-11435 McKinney Homeless Assistance Act
COURT DECISIONS
Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS
Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017
CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS
Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018
U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS
Dear Colleague Letter: School Enrollment Procedures, May 8, 2014
Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014
Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education, Health Care Coverage and Enrollment Assistance: <http://www.cde.ca.gov/ls/he/hc>
California Office of the Attorney General: <http://oag.ca.gov>
U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>
U.S. Department of Justice: <http://www.justice.gov>

Policy
adopted: August 17, 2010
revised: May 3, 2016

SANTEE SCHOOL DISTRICT
Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.